



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE

OFFICE OF THE ADDL. COMMISSIONER OF INCOME TAX
Range 2(1), Room No.551, 5TH Floor., Aayakar Bhavan, Mumbai - 400 020

TENDER DOCUMENT

MAKEOVER OF ROOMS OF OFFICERS

FOR
OFFICE OF THE
Addl.COMMISSIONER OF
INCOME TAX, RANGE 2(1)
MUMBAI – 400 020

- i) Notice inviting tender
- ii) Tender Notice
- iii) General Conditions in the Tender
- iv) Technical Bid Documents
- v) Financial Bid Documents
- vi) Annexure



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OFFICE OF THE ADDL. COMMISSIONER OF INCOME TAX
Range 2(1), Room No.551, 5TH Floor., Aayakar Bhavan, Mumbai - 400 020

No.Addl.CIT/Range 2(1)/Tender/10-11

Date : 28 / 02 / 2011

NOTICE INVITING TENDER

Sealed Tenders are invited from registered and reputed firms / contractors / agencies for Makeover of Room Nos. 551, 543, 553, 561 belonging to the Officers of this Range. i.e Additional Commissioner of Income Tax, Range- 2(1), Mumbai. The approximate cost for this is Rs 7.50 lakhs.

Description of work : Makeover of Rooms of Officers.

Interested parties having experience of undertaking similar work for Government department, big establishments / PSUs etc. may collect the tender documents by 5.00 p.m. on 07th March, 2011 from Room No 575, Aaykar Bhawan, M.K Road, Mumbai- 20 . The duly completed tender documents should be submitted in the drop box kept at Room No 575, Aaykar Bhavan, M.K Road, Mumbai- 20 by 1:00 pm on 8th March, 2011. They can also undertake the site inspection on any working day.

The technical bids / financial bids will be opened in the presence of all the bidders who are present at 3.00 p.m./ 4.00pm respectively on 8th March, 2011.

Sd/-

(MOHD. USMAN)

ADDL. COMMISSIONER OF INCOME TAX,
RANGE 2(1), MUMBAI.



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OFFICE OF THE ADDL. COMMISSIONER OF INCOME TAX
Range 2(1), Room No.551, 5TH Floor., Aayakar Bhavan, Mumbai - 400 020

No.Addl.CIT/Range 2(1)/Tender/10-11

Date : 28 / 02 / 2011

TENDER NOTICE

Sealed Tenders are invited from registered and reputed firms / contractors / agencies for Supply of Furnitures / Makeover of Rooms for various rooms of the Additional Commissioner of Income Tax Office at above address.

A. Eligibility Conditions :

Those who will be able to meet the following criteria are only eligible to apply :-

- a) Enlisted Suppliers / Agencies registered with CPWD / Railway / MES / State PWD / Reputed Specialised Private Firms.
- b) Suppliers / Agencies should have at least 5 years experience in similar type of work.
- c) Suppliers / Agencies should have average annual gross turnover of ` 50 lakhs in respect of above mentioned work in the last three completed financial years.
- d) Suppliers / Agencies should be a profit making firm and should not have made loss in the last two years.
- e) Bidder should have carried out three similar type of works of value not less than 10 lacs in the last two years.
- f) Suppliers / Agencies should agree / undertake for comprehensive warranty for supplied / fixed items for one year and three years post warranty service & maintenance under AMC.
- g) The tender shall clearly specified whether the tender is submitted on his own or on behalf of partnership concern. In later case, the certified copy of partnership deed need to be submitted along with technical bid. The form to be filled as per 'F' structure and Organised.

B. Sale of Bid Documents :

A complete set of Non-transferable Bid documents may be received on payment of Rs.500/- (D.D/ Banker's cheque drawn in favour of Zonal Accounts Officer, CBDT, Mumbai) towards the cost of Tender Document, from date of advertisement / intimation to 07th March 2011 between 11:00 AM TO 5:00 PM on any working days, by any interested bidder from office of Additional Commissioner of Income Tax, Range 2(1), Mumbai, R.No.575, 5th Floor, Aayakar Bhavan, Mumbai- 400020 on submission of written application on the bidder's letter head.

C. Last Date of Submission of Tender :

Complete bid (a single sealed envelop containing two separate such envelops of technical bid & financial bid) must be submitted to the above referred address on or before 1.00 PM on 8th March, 2011. Any bid received after the prescribed deadline in a sealed box kept at above mentioned address will be returned / un-opened / rejected. If bids are sent by post, it should be by registered or speed post to be received before specified date & time. Late received bids offer will be rejected / un-opened.

D. Technical Bid :

The cover containing "Technical Bid" will be opened at 3.00 pm on 8th March 2011, in the presence of the bidders present or Representatives if any, of the bidder (s) seeking to be present shall submit a letter of authority issued by the bidder on printed letter head. Any bid without any of the above mentioned mandatory requirement if deposited and opened it shall be deemed disqualified and thus summarily rejected.

E. Financial Bid :

It will be opened at 4.00 pm on 8th March 2011, of those bidders who are declared eligible in technical bid. In case of any above mentioned dates, becomes not working day, the tender shall be received / opened on the next working day. The rights to reject any item or entire tender / bid at any stage or to cancel the tender in process shall be reserved with Additional Commissioner of Income Tax, Range 2(1), Mumbai.

F. The bidder shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the bid. The bidder would fill up the information in the Annexure enclosed at the end of this document in clear and legible terms. Wherever required, copies of the supporting document in respect of details mentioned in the annexure should be enclosed. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.

G. Rates and prices should be inclusive of all taxes and other incidental charges like transportation, loading. Rates, in addition to total bidding amount/ price for all the workstations to be installed, have also to be separately quoted as per the size as indicated in the financial bid documents and attached layout.

H. The work has to be executed as per the specifications given in the technical bid document and layouts forming part of this tender document. The selected supplier must be in a position to complete the work of installation by 25.03.2011 and under no circumstances the above time limit will be extended.

I(a) The contractor / supplier shall submit the bill on completion of installation of workstations along with the completion certificate obtained from the respective officers.

I(b) **Performance Security** : Performance security to the tune of 5% of the total value of contract shall be deducted from the payment due to the successful bidder. Performance security so withheld shall be refunded to the contractor after a period of 3 months from the date of installation.

J. **EARNEST MONEY DEPOSIT** :

Earnest Money Deposit of Rs.25,000/- demand draft / banker's cheque drawn in favour of Zonal Accounts Officer, CBDT, Mumbai is to be enclosed with tender documents (all pages signed). EMD shall be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished in the bids are found to be incorrect or false during the Tender selection process. No interest shall be paid on the EMD.

K The contractor / supplier shall submit the bill on completion of installation of workstations along with the completion certificate obtained from the respective officers.

GENERAL CONDITIONS IN THE TENDER

1. Tender documents may be obtained upto 07th March 2011 at 5.00 pm in Room No.575, Aayakar Bhavan, M K Road, Mumbai.
2. Duly completed tender documents should be submitted in the drop box by 1.00 pm on 08th March 2011.
3. Two separate envelops/packets, stapled together containing Technical Bid and Financial Bid separately, should be put in drop box by 1.00 pm on 08th March 2011. The drop box is kept at Room No.575, 5th Floor, Aayakar Bhavan, Mumbai. The technical bids / financial bids will be opened at 3.00 pm / 4.00 pm respectively on 08th March 2011.
4. Envelopes / packets should superscribe in bold letters the Room Number and Nature of Work for which the party is bidding.
5. The bids will be opened in the presence of all the bidders present at the time of opening of bids.
6. Decision of the Purchase Committee of Commissioner of Income Tax -2, Mumbai will be final and binding on all the parties.



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OFFICE OF THE ADDL. COMMISSIONER OF INCOME TAX
Range 2(1), Room No.551, 5TH Floor., Aayakar Bhavan, Mumbai - 400 020

No.Addl.CIT/Range 2(1)/Tender/10-11

Date : 28 / 02 / 2011

TECHNICAL BID DOCUMENTS

SPECIFICATIONS FOR ROOM NO.551, ADDL.CIT, RANGE 2(1), MUMBAI

ITEM	DESCRIPTION	QTY	PER	RATE	AMOUNT
	CARPENTRY WORK				
	NOTES: (a) All ply / block board / samples to be approved before procurement. (b)Grooves of all thickness, inlay patties in partitions, paneling and on tables to be included in quotations and no extra cost to be paid for the same. (c) All t.w. to be well seasoned, grooves to be provided at intersection of all separate surfaces such as wooden skirting and gypsum board or P.O.P. Cost of the same to be included in cost of skirting. (d) Grooves between carpentry and civil items to be provided. Partitions and paneling to be paid for only upto bottom of cornice of false ceiling. All necessary frame work required for anchoring partition above into slab to be included in cost of items. (e) Commercial grade 1 Quality plywood to be used for all furniture				
	(e) All extra frame work required within partitions and paneling for supporting of A.C. grills, fixing of skirting etc. to be included in the cost of partitions. (f) Skirting in ply with finishing material on carpentry items to be included in the cost of carpentry items. (g) Drawings indicate only tentative locations and quantity of grooves, inlay patties etc. Actual execution as per instructions of architect. (h) All work to be treated with Anti- solignum paint / anti termite spray before finished. (g) All internal wood work to be finished as directed. (h) Finish of all wood work in laminate, veneer, melamine or duco paint is left to the decision of the Architect & Client.				
B	PANELING				
	Wood paneling: P/constructing teakwood paneling on in 1 1/2" x 1 1/2" thk. CP T.W. fixed to wall placed at 2'-0" c/c horizontally and vertically & covered with 6mm thk commercial ply on top with help of screws only and finished in veneer in matt mellamine polish. All internal frame to be finished in black Japan before its sealed.	150.00	sft		
	1.5 mm thk laminate finish				
C	STORAGES				
a	Dwarf ht storage: P/constructing filling storage cabinet of depth 1'-6", 3'-0" high made in 19mm thk commercial ply Anchor/Kenwood make. Back to be made in 6mm thk commercial ply. Shutter to be divided equally as per the length. All internal surface to be finished in French polish. 3/4" thk adjustable shelf to be provided within storage at c/c distance as per box file ht. Shutter to be finished in laminate of 1.0mm thk with groove along with locking arrangements, eyelids, 3 nos. brass hinges with stainless steel screws, S.S. finished decorative handle, ball catch etc. complete. Skirting & groove to be included in cost.	44.00	sft		
b	OVERHEAD STORATE				
	3 ft X 3 ft X 15" with Pelmet (4" X 3 ft)	9.00	sft		
	3 ft X 42 " X 15"	10.50	sft		
D	DOORS				

	Cabin door: Refurbishment of existing door and frame(polishing)	21.00	sft		
E	TABLES				
a	Director's table(T1): Making of table of size 6'-6" x 3'-6" in Laminated top with combination of leather in centre area.Apron & sides of the table to be finished in laminate. With s.s finish legs .White laminate from inside.Table design will be given by architect	1.00	no		
b	Pantry Table : Providing and Making of Pantry Table in 19 mm Commercial 1st grade plywood to be finished in selected laminate with Matching Granite top. & storage shutter below,size of table will be 42" w x 21"d x 30 h	1.00	no		
c	computer Table : Providing and Making of Computer Table in 19 mm Commercial 1st grade plywood to be finished in selected Laminet storage shutter below,size of table will be 36" w x 21"d x 30 h	1.00	no		
F	<u>LOOSE FURNITURE</u>				
a	CHAIRS				
	Fabric & Polish work				
	Cabin Chairs (refurbishment)	1.00	no		
	visitors chair (refurbishment)	3.00	no		
b	Centre table: P/supply ready made glass table of 1'-3' or 1'-6" dia glass top in reception area on metal base etc complete.	1.00	no		
c	Side table: P/supply ready made glass side table of 1'-3' or 1'-6" dia glass top in reception area on metal base etc complete.	1.00	no		
d	Sofa: P/refurbishing & polishing & resizing of fabric finished sofa as per design etc In cabin etc complete	9.00	Rft		
	TOTAL				
G	<u>MISCELLANEOUS WORK</u>				
	Rollar blinds: P/s rollar blinds of MAC, VISTA make 100mm washable woven fabric finish to give max. resistance to surface abrasion and fading. Colour and texture to be finalized by architect.	35.00	sft		
	Pest control: Providing Pest Control / Anti Termanite treatment by appointing specialized agency as per specification mentioned by Bureau of Indian Standard & Agencies. Note: Mode of measurement plan area of floor & not area of surface treated).	215.00	sft		
H	Split unit (O genral or equivalent make - 1.5T)	1.00	no.s		
	Total				

SPECIFICATIONS FOR ROOM NO. 561, DCIT 2(1), ROOM

ITEM	DESCRIPTION	QTY	PER	RATE	AMOUNT
A	<u>CARPENTRY WORK</u>				
	NOTES: (a) All ply / block board / samples to be approved before procurement. (b)Grooves of all thickness, inlay patties in partitions, paneling and on tables to be included in quotations and no extra cost to be paid for the same. (c) All t.w. to be well seasoned, grooves to be provided at intersection of all separate surfaces such as wooden skirting and gypsum board or P.O.P. Cost of the same to be included in cost of skirting. (d) Grooves between carpentry and civil items to be provided. Partitions and paneling to be paid for only upto bottom of cornice of false ceiling. All necessary frame work required for anchoring partition above into slab to be included in cost of items. (e) Commercial grade 1 Quality plywood to be used for all furniture				

	(e) All extra frame work required within partitions and paneling for supporting of A.C. grills, fixing of skirting etc. to be included in the cost of partitions. (f) Skirting in ply with finishing material on carpentry items to be included in the cost of carpentry items. (g) Drawings indicate only tentative locations and quantity of grooves, inlay patties etc. Actual execution as per instructions of architect. (h) All work to be treated with Anti- solignum paint / anti termite spray before finished. (g) All internal wood work to be finished as directed. (h) Finish of all wood work in laminate, veneer, melamine or duco paint is left to the decision of the Architect & Client.				
B	PANELING				
a	Wood paneling: P/constructing teakwood paneling on in 1 1/2" x 1 1/2" thk. CP T.W. fixed to wall placed at 2'-0" c/c horizontally and vertically & covered with 6mm thk commercial ply on top with help of screws only and finished in veneer in matt mellamine polish. All internal frame to be finished in black Japan before its sealed.	35.00	sft		
	1.5 mm thk laminate finish				
C	PARTITION				
	Decorative Partition: P/f Part Glass ,Part wooden partition as per design given by architect	24.00	sft		
D	STORAGES				
	Dwarf ht storage: P/constructing filling storage cabinet of depth 1'-6", 3'-0" high made in 19mm thk commercial ply Anchor/Kenwood make. Back to be made in 6mm thk commercial ply. Shutter to be divided equally as per the length. All internal surface to be finished in French polish. 3/4" thk adjustable shelf to be provided within storage at c/c distance as per box file ht. Shutter to be finished in laminate of 1.0mm thk with groove along with locking arrangements, eyelids, 3 nos. brass hinges with stainless steel screws, S.S. finished decorative handle, ball catch etc. complete. Skirting & groove to be included in cost.	90.00	sft		
E	DOORS				
	Refurbishing of door: Shifting & fixing of existing wooden door of size 3'-0" x 7'-0" with laminets on both side of the door as per design given,including making of siporex wall with both side plaster and POP work ,polishing of existing door and window frame etc complete.	1.00	no		
F	TABLES				
a	DCIT's table(T1): P/making table of size 5'-0" x 2'-6" ,& side runner of 4'6" x 1'3" with filing store below. in Laminated top with combination of leather in centre area.Apron & sides of the table to be finished in laminate. With s.s finish legs .White laminate from inside.Table design will be given by architect	2.00	no		
b	Pantry Table : Providing and Making of Pantry Table in 19 mm Commercial 1st grade plywood to be finished in selected laminate with Matching Granite top. & storage shutter below,size of table will be 42" w x 21"d x 30 h	1.00	no		
c	computer Table : Providing and Making of Computer Table in 19 mm Commercial 1st grade plywood to be finished in selected Laminet storage shutter below,size of table will be 36" w x 21"d x 30 h	2.00	no		
G	LOOSE FURNITURE				
a	CHAIRS				
	All chair to be of branded make only. Chairs to be medium back with arms with plastic molded back along with fiber legs and casters, molded handles, adjustable backs & seat finish fabric as per architect approval etc complete. (All sample to be shown on site)				
	Cabin Chairs	2.00	no		
	visitors chair	6.00	no		
b	Side table: P/supply ready made glass side table of 1'-3' or 1'-6" dia glass top in reception area on metal base etc complete.	0.00	no		
c	Sofa: P/supplying fabric finished sofa as per design etc complete.	0.00	Rft		
	In cabin etc complete				

	TOTAL				
H	MISCELLANEOUS WORK				
a	Rollar blinds: P/s rollar blinds of MAC, VISTA make 100mm washable woven fabric finish to give max. resistance to surface abrasion and fading. Colour and texture to be finalized by architect.	35.00	sft		
b	Glass shelves: P/making loose glass shelves 6" wide x 2'-0" length fixed on sis "D" brackets. Glass to be machine cut & polished etc complete.	5.00	Rft		
c	Pest control: Providing Pest Control / Anti Termanite treatment by appointing specialized agency as per specification mentioned by Bureau of Indian Standard & Agencies. Note: Mode of measurement plan area of floor & not area of surface treated).	215.00	sft		
	Total				

SPECIFICATIONS ROOM NO.553

ITEM	DESCRIPTION	QTY	PER	RATE	AMOUNT
	CARPENTRY WORK				
	NOTES: (a) All ply / block board / samples to be approved before procurement. (b)Grooves of all thickness, inlay patties in partitions, paneling and on tables to be included in quotations and no extra cost to be paid for the same. (c) All t.w. to be well seasoned, grooves to be provided at intersection of all separate surfaces such as wooden skirting and gypsum board or P.O.P. Cost of the same to be included in cost of skirting. (d) Grooves between carpentry and civil items to be provided. Partitions and paneling to be paid for only upto bottom of cornice of false ceiling. All necessary frame work required for anchoring partition above into slab to be included in cost of items. (e) Commercial grade 1 Quality plywood to be used for all furniture				
	(e) All extra frame work required within partitions and paneling for supporting of A.C. grills, fixing of skirting etc. to be included in the cost of partitions. (f) Skirting in ply with finishing material on carpentry items to be included in the cost of carpentry items. (g) Drawings indicate only tentative locations and quantity of grooves, inlay patties etc. Actual execution as per instructions of architect. (h) All work to be treated with Anti- solignum paint / anti termite spray before finished. (g) All internal wood work to be finished as directed. (h) Finish of all wood work in laminate, veneer, melamine or duco paint is left to the decision of the Architect & Client.				
B	PARTITION				
	Decorative Partition : P/f part glass, part wooden partition as per design given by architech	24.00	sft		
C	STORAGES				
	Dwarf ht storage: P/constructing filling storage cabinet of depth 1'-6", 3'-0" high made in 19mm thk commercial ply Anchor/Kenwood make. Back to be made in 6mm thk commercial ply. Shutter to be divided equally as per the length. All internal surface to be finished in French polish. 3/4" thk adjustable shelf to be provided within storage at c/c distance as per box file ht. Shutter to be finished in laminate of 1.0mm thk with groove along with locking arrangements, eyelids, 3 nos. brass hinges with stainless steel screws, S.S. finished decorative handle, ball catch etc. complete. Skirting & groove to be included in cost.	60.00	sft		
D	DOORS				
	Cabin door: Refurbishment of existing door and frame(polishing)	1.00	no		
E	TABLES				
a	ITO's table(T1): P/refurbishing table of size 5'-0" x 2'-6" ,& side runner of 4'6" x 1'3" with filing store below. in Laminated top with combination of leather in centre area.Apron & sides of the table to be finished in laminate. With s.s finish legs .White laminate from inside.Table design will be given by architect	2.00	no		

b	computer Table : Providing and Making of Computer Table in 19 mm Commercial 1st grade plywood to be finished in selected Laminet storage shutter below,size of table will be 36" w x 21"d x 30 h	2.00	no		
F	<u>LOOSE FURNITURE</u>				
	CHAIRS				
	All chair to be of branded make only. Chairs to be medium back with arms with plastic molded back along with fiber legs and casters, molded handles, adjustable backs & seat finish fabric as per architect approval etc complete. (All sample to be shown on site)				
	Cabin Chairs				
	visitors chair				
	TOTAL				
G	<u>MISCELLANEOUS WORK</u>				
a	Rollar blinds: P/s rollar blinds of MAC, VISTA make 100mm washable woven fabric finish to give max. resistance to surface abrasion and fading. Colour and texture to be finalized by architect.	35.00	sft		
b	Pest control: Providing Pest Control / Anti Termanite treatment by appointing specialized agency as per specification mentioned by Bureau of Indian Standard & Agencies. Note: Mode of measurement plan area of floor & not area of surface treated).	215.00	sft		
	Total				

SPECIFICATIONS ROOM NO.543

ITEM	DESCRIPTION	QTY	PER	RATE	AMOUNT
	<u>CARPENTRY WORK</u>				
	NOTES: (a) All ply / block board / samples to be approved before procurement. (b)Grooves of all thickness, inlay patties in partitions, paneling and on tables to be included in quotations and no extra cost to be paid for the same. (c) All t.w. to be well seasoned, grooves to be provided at intersection of all separate surfaces such as wooden skirting and gypsum board or P.O.P. Cost of the same to be included in cost of skirting. (d) Grooves between carpentry and civil items to be provided. Partitions and paneling to be paid for only upto bottom of cornice of false ceiling. All necessary frame work required for anchoring partition above into slab to be included in cost of items. (e) Commercial grade 1 Quality plywood to be used for all furniture				
	(e) All extra frame work required within partitions and paneling for supporting of A.C. grills, fixing of skirting etc. to be included in the cost of partitions. (f) Skirting in ply with finishing material on carpentry items to be included in the cost of carpentry items. (g) Drawings indicate only tentative locations and quantity of grooves, inlay patties etc. Actual execution as per instructions of architect. (h) All work to be treated with Anti- solignum paint / anti termite spray before finished. (g) All internal wood work to be finished as directed. (h) Finish of all wood work in laminate, veneer, melamine or duco paint is left to the decision of the Architect & Client.				
B	PARTITION				
	Decorative Partition : P/f part glass, part wooden partition as per design given by architech	24.00	sft		
C	STORAGES				
	Dwarf ht storage: P/constructing filling storage cabinet of depth 1'-6", 3'-0" high made in 19mm thk commercial ply Anchor/Kenwood make. Back to be made in 6mm thk commercial ply. Shutter to be divided equally as per the length. All internal surface to be finished in French polish. 3/4" thk adjustable shelf to be provided within storage at c/c distance as per box file ht. Shutter to be finished in laminate of 1.0mm thk with groove along with locking arrangements, eyelids, 3 nos. brass hinges with stainless steel screws, S.S. finished decorative handle, ball catch etc. complete. Skirting & groove to be included in cost.	60.00	sft		
D	DOORS				

	Cabin door: Refurbishment of existing door and frame(polishing)	1.00	no		
E	TABLES				
a	ITO's table(T1): P/refurbishing table of size 5'-0" x 2'-6" ,& side runner of 4'6" x 1'3" with filing store below. in Laminated top with combination of leather in centre area.Apron & sides of the table to be finished in laminate. With s.s finish legs .White laminate from inside.Table design will be given by architect	2.00	no		
b	computer Table : Providing and Making of Computer Table in 19 mm Commercial 1st grade plywood to be finished in selected Laminet storage shutter below,size of table will be 36" w x 21"d x 30 h	2.00	no		
F	<u>LOOSE FURNITURE</u>				
	CHAIRS				
	All chair to be of branded make only. Chairs to be medium back with arms with plastic molded back along with fiber legs and casters, molded handles, adjustable backs & seat finish fabric as per architect approval etc complete. (All sample to be shown on site)				
	Cabin Chairs				
	visitors chair				
	TOTAL				
G	<u>MISCELLANEOUS WORK</u>				
a	Rollar blinds: P/s rollar blinds of MAC, VISTA make 100mm washable woven fabric finish to give max. resistance to surface abrasion and fading. Colour and texture to be finalized by architect.	35.00	sft		
b	PEST CONTROL				
	Providing Pest Control / Anti Termanite treatment by appointing specialized agency as per specification mentioned by Bureau of Indian Standard & Agencies. Note: Mode of measurement plan area of floor & not area of surface treated).	215.00	sft		
	Total				



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Range 2(1), Room No.551, 5TH Floor., Aayakar Bhavan, Mumbai - 400 020

No.Addl.CIT/Range 2(1)/Tender/10-11

Date : 28 / 02 / 2011

FINANCIAL BID DOCUMENTS

MAKEOVER OF ROOMS OF OFFICERS
ROOM NO.551, 561, 553 & 543

The rate and amount of each work description under various heads would be in the format given for technical bid document which would be as under :-

DESCRIPTION	QTY	PER	RATE	AMOUNT

ANNEXURE

1. Name of the party :
2. Address :
(with Tel No., Fax No.)
3. Name & Address of the Proprietor / :
Partners / Directors
(with Mobile No.)
4. Contact Person(s) (with mobile number) :
5. List of clients along with evidence for gross :
contractual receipts (Total should be more
than fifty lacs in the Financial year 2009-10.
6. Permanent Account Number (PAN) (The :
evidence for filing of IT returns along with
Income and Expenditure Account & Balance
sheet for the Assessment year 2010-11 to be
enclosed)
7. Turnover F.Y.2009-10
F.Y.2008-09
F.Y.2007-08
- 8 Bidder should submit a certificate that their
Standard of material as per the
Specifications given in the details technical bid
Conditions.
9. Details of Sales Tax Registration along with :
evidence.
10. Name and Address of two clients of in Mumbai
where inspection may be arranged :
11. Details of Earnest Money Deposit (EMD) :

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/ we will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorized Signatory with date)