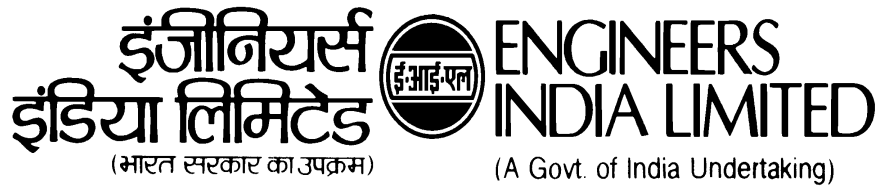


(PQ DOCUMENT NO. EIL/IT/PQ/05-06/AKM/01)

**BOOKLET FOR
PRE-QUALIFICATION
FOR
RENOVATION OF AYAKAR BHAWAN
AT VAISHALI, GHAZIABAD (U.P).**



**Cost of PQ Booklet : Rs. 500.00 (Rupees Five Hundred only)
(Non-refundable)**

TABLE OF CONTENTS

(PQ DOCUMENT NO. EIL/IT/PQ/05-06/AKM/01)

<u>SECTION</u>	<u>DESCRIPTION</u>	<u>PAGE NOS.</u>	<u>FILE NO.</u>
-	COVER PAGE	1	IT-01-PQ-CP.PDF
-	TABLE OF CONTENTS	2	IT-01-PQ-IND.PDF
A	ISSUE LETTER OF PQ BOOKLET	3	IT-01-PQ-IL.PDF
1.0	INVITATION FOR PRE-QUALIFICATION BID	4 TO 8	IT-01-PQ-INV.PDF
2.0	INSTRUCTIONS TO BIDDERS FOR PRE-QUALIFICATION (PQ) BID SUBMISSION	9 TO 17	IT-01-PQ-ITB.PDF
	ANNEXURE-I TO ITB	18 TO 19	IT-01-PQ-ACK.PDF
3.0	CHECK LIST FOR PQ BID SUBMISSION	20 TO 23	IT-01-PQ-CHK.PDF
4.0	PROPOSAL FORMS	24 TO 53	IT-01-PQ-PF.PDF

ISSUE LETTER OF PQ BOOKLET

RENOVATION OF AYAKAR BHAWAN AT VAISHALI GHAZIABAD (UP) FOR DIRECTORATE OF INCOME TAX (SYSTEMS)

(PQ DOCUMENT NO. EIL/IT/PQ/05-06/AKM-01)

1.0 Two copies of PQ Booklet marked "ORIGINAL" & "BIDDER'S COPY" (PQ Document No. EIL/IT/PQ/05-06/AKM-01) are hereby issued to

NAME OF AGENCY : _____

ADDRESS OF AGENCY : _____

2.0 The cost of the PQ Booklet Rs 500.00 (Rupees Five Hundred only) is received in the form of Demand Draft No. _____ dated _____ in favour of "THE ACCOUNTS OFFICER, ZONAL ACCOUNTS OFFICE, CENTRAL BOARD OF DIRECT TAXES, NEW DELHI" payable at New Delhi.

3.0 The PQ Booklet is not transferable in any other name.

**ASST. GENERAL MANAGER (Infrastructure)
ENGINEERS INDIA LTD., NEW DELHI**

**INVITATION
FOR
PRE-QUALIFICATION BID**

**INVITATION FOR PRE-QUALIFICATION BID FOR
RENOVATION OF AYAKAR BHAWAN AT VAISHALI GHAZIABAD (UP) FOR
DIRECTORATE OF INCOME TAX (SYSTEMS)**

**(DOMESTIC COMPETITIVE BIDDING)
(PQ DOCUMENT NO. EIL/IT/PQ/05-06/AKM-01)**

1.0 INTRODUCTION

- 1.1 Directorate of Income Tax (Systems) desires to convert their existing G+11 storied office building with total floor area including basement 18,300 sqm. named "Ayakar Bhavan" at Vaishali Ghaziabad (UP) into "National Computer Centre".
- 1.2 M/s Engineers India Limited (EIL) are the Execution Agency for this work.
- 1.3 EIL invites Pre-Qualification (PQ) Bids from competent agencies with sound technical and financial capabilities and meeting the pre-qualifying requirements as stated under paragraph 2.0 below to issue Bidding Document for the various works.

2.0 PRE-QUALIFICATION CRITERIA

- 2.1 Pre-qualification criteria with respect to Experience, Technical and Financial requirement for the respective works shall be as specified in **TABLE-1** enclosed herewith.
- 2.2 Bidder should not have incurred any loss during last three years ending 31st March, 2005.
- 2.3 Bidder should not have been black listed by any PSU or Govt. Deptt.
- 3.0 The Bidder shall furnish documentary evidence by way of copies of work order, completion certificate, supporting data, performance certificate etc. and balance sheet or audited financial statements including Profit & Loss Account Statements etc. along with the PQ Bid to establish Bidder's conformance to pre-qualification criteria.

Bidder must furnish all documentary evidence to meet the qualification criteria as mentioned above failing which the PQ Bid shall be summarily rejected.

Agency(ies) enlisted with EIL are also required to submit all the requisite details as called for in PQ Booklet.

- 4.0 Notwithstanding any thing stated herein, EIL reserves the right to use in-house information for assessment of capability and capacity of Bidder.
- 5.0 PQ Bids on Joint Venture basis shall not be accepted.
- 6.0 Non-transferable pre-qualification (PQ) Booklet can be purchased from AGM (Infrastructure) Engineers India Ltd., El Bhavan, 11th Floor, 1-Bhikaiji Cama Place, R.K. Puram, New Delhi-110066 (India) on any working day (Monday to Friday except EIL Holidays) between 1000 Hrs. (IST) to 1600 Hrs. (IST) from 02-01-2006 to 10-01-2006 on payment of non-refundable fee of

Rs. 500.00 (Rupees Five Hundred only) in the form of crossed Demand Draft drawn in favour of "THE ACCOUNTS OFFICER, ZONAL ACCOUNTS OFFICE, CENTRAL BOARD OF DIRECT TAXES, NEW DELHI" payable at New Delhi. Agencies are required to collect the PQ Booklet personally or through their authorised representatives. Request for sending PQ Booklet by post, courier or any other mode shall not be entertained.

All documents including the PQ Booklet is also available on website <http://www.incometaxindia.gov.in> & EIL website <http://www.indianprocessplants.com>. Agencies, who wish to submit their PQ Bid on downloaded document, have to pay requisite cost of PQ Booklet along with their PQ Bid, failing which their PQ Bid may not be considered for opening and further evaluation.

- 7.0 Agency shall purchase PQ Booklet in their own name and submit the PQ Bid directly. The PQ Booklet is non-transferable. PQ Bid submitted by Bidders who have not purchased the PQ Booklet in their own name shall be liable for rejection.
- 8.0 PQ Bid with all information and supporting documents shall be submitted at RECEIPT SECTION, UG FLOOR, ENGINEERS INDIA LIMITED, EI ANNEXE, 2B BHIKAJI CAMA PLACE, NEW DELHI-110066 (INDIA), Attn : Mr. A K Malhotra, AGM (Infrastructure), latest by 1200 Hrs. (IST) on 12-01-2006. PQ Bids received late due to any reasons shall be liable for rejection.

PQ Bids shall not be opened in presence of Bidder(s).

- 9.0 Submission of PQ Bids shall not be presumed to pre-qualify or entitle the Agency to participate in the main bidding process.
- 10.0 EIL will not be responsible for any costs or expenses incurred by the Agency in connection with preparation or delivery of PQ Bids including costs and expenses incurred by the Agency during pre-qualification.
- 11.0 PQ Bids shall be submitted in hard copies as per Instructions to Bidders. PQ Bids sent through Fax/ E-Mail/ Computer floppy shall not be accepted.
- 12.0 EIL reserve the right to reject any or all PQ Bids received without assigning any reason.
- 13.0 If any information furnished by the Bidder is found incorrect at a later stage, such Bidder shall be liable to be debarred from tendering. The EIL reserves the right to verify the particulars furnished by the Bidder independently.
- 14.0 Clarification, if any, can be obtained from Mr. A.K. Malhotra, Asst. General Manager (Infrastructure) through Telefax : 91-11-26164872, Telephone : 91-11-26102121/ 26101419 (Extn. 3611).

**ASST. GENERAL MANAGER (Infrastructure)
ENGINEERS INDIA LTD., NEW DELHI**

TABLE-1

S. No.	Name of work	Pre-qualification criteria				Tentative completion schedule	Estimated cost
		Similar works executed in last seven years ending 30 th November, 2005	Technical requirement	Minimum average yearly turnover in last 3 years ending 31.03.2005	Minimum solvency		
1.	Civil works including flooring, doors and windows, false ceiling, partition, sanitary and plumbing, finishing, internal electrical works, fire fighting, fire detection and building automation system.	Bidder should have satisfactorily completed three similar works each costing not less than Rs.400 lacs or two similar works each costing not less than Rs.600 lacs or one similar work costing not less than Rs.800 lacs.	Bidder should have executed at least one similar work for office/IT oriented building.	1000 lacs	1000 lacs	6 months	800 lacs
* 2.	Facility management services covering security, house keeping and operation and maintenance of all services during period of renovation work and thereafter.	Bidder should have satisfactorily completed three similar works each costing not less than Rs.100 lacs or two similar works each costing not less than Rs.150 lacs or one similar work costing not less than Rs 200 lacs.	Bidder must have completed at least one similar work for office/ IT oriented building having 1.5 lacs sq.ft. area for 3 years.	1000 lacs	1000 lacs	-	-
3.	Air conditioning works consisting of variable refrigerant flow system.	Bidder should have satisfactorily completed three similar works each costing not less than 75 lacs or two similar works each costing not less than 112 lacs or one similar work costing not less than 150 lacs.	Bidder must be an original equipment manufacturer or its authorised distributor.	1000 lacs	1000 lacs	4months	150 lacs

S. No.	Name of work	Pre-qualification criteria				Tentative completion schedule	Estimated cost
		Similar works executed in last seven years ending 30 th November, 2005	Technical requirement	Minimum average yearly turnover in last 3 years ending 31.03.2005	Minimum solvency		
4.	EPABX works	Bidder should have satisfactorily completed three similar works each costing not less than 20 lacs or two similar works each costing not less than 28 lacs or one similar work costing not less than 35 lacs.	Bidder must be an originally equipment manufacturer. and should be a member of ECMA. Bidder should have adequate service set up in Delhi/ NCR for after sales support.	1000 lacs	1000 lacs	3 months	35 lacs
5.	UPS works	Bidder should have satisfactorily completed three similar works each costing not less than 20 lacs or two similar works each costing not less than 28 lacs or one similar work costing not less than 35 lacs.	Bidder must be an original equipment manufacturer Bidder should have adequate service set up in Delhi / NCR for after sales support. Bidder must have installed at least one UPS system of 160 KVA or more.	1000 lacs	1000 lacs	3 months	35 lacs

* The evaluation for selection of Facilities Management Services contractor shall be done on quality cum cost basis for which weightage shall be 80:20.

INSTRUCTIONS TO BIDDERS FOR PRE-QUALIFICATION (PQ) BID SUBMISSION

INDEX

1.0 INTRODUCTION	3
1.1 GENERAL	3
1.2 DEFINITIONS	4
1.3 EIL'S RIGHT TO ACCEPT/ REJECT	4
2.0 PREPARATION/SUBMISSION OF PRE-QUALIFICATION (PQ) BIDS	5
2.1 LANGUAGE OF PQ BIDS	5
2.2 COST OF BIDDING	5
2.3 PRE-QUALIFICATION (PQ) BIDS ON JOINT VENTURE BASIS	5
2.4 DOCUMENTS COMPRISING PQ BID	5
2.5 SUBMISSION OF PQ BIDS.....	6
3.0 OPENING AND EVALUATION OF PQ BID	6
3.1 OPENING OF PQ BIDS	6
3.2 BID EVALUATION CRITERIA	6
3.3 EVALUATION OF PQ BID	7
3.4 EIL'S RIGHT	8
3.5 CONTACTING THE OWNER/CONSULTANT.....	8
4.0 BIDDING DOCUMENT	9
4.1 ISSUE OF BIDDING DOCUMENT	9
5.0 ACKNOWLEDGEMENT & CONFIRMATION	9
5.1 ACKNOWLEDGEMENT OF PQ BOOKLET.....	9

1.0 INTRODUCTION

1.1 GENERAL

1.1.1 Directorate of Income Tax (Systems) desires to convert their existing G+11 storied office building with total floor area including basement 18,300 sq.m. named "Ayakar Bhawan" at Vaishali, Ghaziabad (UP) into National Computer Centre.

1.1.2 Salient details of the work for which Pre-Qualification Bids are invited are as under :

- i. Civil including flooring, door & windows, false ceiling, partition, sanitary & plumbing, finishing, internal electrical works, fire fighting, fire detection works and building automation system.
- ii. Facility management services covering, security, house keeping and operation and maintenance of all services during period of renovation work and thereafter.
- iii. Air conditioning works consisting of variable refrigerant flow system
- iv. EPABX works
- v. UPS works

1.1.3 The site is located at Viashali, Ghaziabad (U.P).

1.1.4 The Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their PQ Bid as to nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their Bid. Bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The Bidder shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the Bidding Documents. Submission of PQ Bid by a Bidder implies that he has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.

1.1.5 Other relevant details of the works are as under :

- i) All the statutory approvals for building are in the scope of Bidder.
- ii) The specialized work shall be executed through nominated Agencies.

1.2 DEFINITIONS

- 1.2.1 EIL shall mean Engineers India Ltd. a company incorporated in India and having its registered Office at El Bhawan, 1, Bhikaiji Cama Place, New Delhi-110066 (India) and shall include its successors and assigns engaged by owner as Execution Agency.
- 1.2.2 `Bidder` shall mean the agency that has submitted the Pre-Qualification (PQ) Bid in response to PQ Booklet.
- 1.2.3 `Pre-qualified Bidder` shall mean the Bidder who has been pre-qualified by Owner for issue of the Bidding Document.
- 1.2.4 `PQ Bid` shall mean the bid submitted by Bidder(s) for Pre-qualification, for issue of the Bidding Document for various works, in response to this `PQ Booklet`.
- 1.2.5 `Bid` shall mean the bid submitted by the pre-qualified Bidder after issue of the Bidding Document.
- 1.2.6 `Bidding Document` shall mean the document issued to the Pre-qualified Bidder for submission of their Bid.
- 1.2.7 `Engineering` shall mean Basic Design & Detailed Engineering.
- 1.2.8 `Pre-Qualification Criteria` shall mean the Pre-Qualification criteria defined in Section "Invitation for Pre-Qualification Bid".
- 1.2.9 `Financial Criteria` shall mean the annual turnover criteria, net worth and other requirement mentioned in the Section "Invitation for Pre-Qualification Bid". Financial criteria shall be applied in respect of bidding entity and not of the group where bidder is a part of group.

1.3 EIL's RIGHT TO ACCEPT/ REJECT

- 1.3.1 EIL reserves the right to accept or reject any PQ Bid and to annul the bidding process and reject all PQ Bids at any time without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for the EIL action.

2.0 PREPARATION/SUBMISSION OF PRE-QUALIFICATION (PQ) BIDS

2.1 LANGUAGE OF PQ BIDS

2.1.1 The PQ Bid and all correspondence incidental and related to PQ Bid shall be in English language. Any printed literature and document submitted in any other language should be accompanied by authenticated English translation, in which case, for purpose of interpretation of the PQ Bid, English translation shall govern. Responsibility for correctness in translation shall lie with the Bidder.

2.2 COST OF BIDDING

2.2.1 The Bidder shall bear all costs associated with the preparation or delivery of its PQ Bid, participating in discussions etc. including costs and expenses related with visits to EIL office and the site(s). EIL will in no case be responsible or liable for those costs and expenses regardless of the outcome of the bidding process.

2.3 PRE-QUALIFICATION (PQ) BIDS ON JOINT VENTURE BASIS

2.3.1 PQ Bids on Joint Venture basis shall not be accepted.

2.4 DOCUMENTS COMPRISING PQ BID

2.4.1 The PQ Bid must be complete in all respect leaving no scope for ambiguity. It is in the interest of Bidder to submit complete and comprehensive proposal leaving no scope for EIL to raise any further questionnaires. The EIL may evaluate the PQ Bid on the basis of document submitted by the Bidder in the first instance in order to adhere with project schedule requirements.

2.4.2 Bidder is required to make a proposal in a format as outlined in the Checklist enclosed in this PQ Booklet in order to achieve the objective of maintaining uniform proposal structure from all the Bidders. These requirements must be adhered by all the Bidders.

2.4.3 The pre-qualification requirements are explicitly stated in the PQ Booklet. Bidder must ensure following:

- i) Submission of experience details as per FORM-1 along with supporting documents such as copy of work order, contract document, completion certificate and performance reports.
- ii) Submission of financial details as per FORM-3 along with all requisite documents such as Audited Balance Sheet, Profit & Loss Account for the last three years, fresh (not older than one year) solvency certificate issued by your banker etc.
- iii) All documents as per Check List
- iv) PQ Bid shall be serially page numbered and indexed in detail. Wherever

reference to any document is made in support of pre-qualification criteria, page number of such document shall be clearly indicated.

- 2.4.4 Bidders submitting the PQ bid for more than one work are required to make photocopy of PQ booklet and submit the same separately along with supporting documents as applicable.

2.5 SUBMISSION OF PQ BIDS

- 2.5.1 A copy of PQ Booklet is required to be signed and stamped on each page and submitted along with the PQ Bid. Bidders are advised to submit PQ Bid in **original** along with all supporting documents filed separately and shall be submitted as per address, time and date specified in Section "Invitation for Pre-Qualification Bid". The address is reproduced hereunder:

Receipt Section
Engineers India Limited
EI Annexe (Ground Floor)
2B – Bhikaiji Cama Place
New Delhi-110066 (INDIA)
Attn : Mr. A.K. Malhotra, AGM (Infrastructure)

Sealed envelope containing PQ Bid should be clearly superscribed on top of envelope "PQ BID FOR (i.e. Name of Work)". PQ Document No., Name of Bidder and Due Date & Time shall also be clearly written outside the sealed envelope containing PQ Bid.

- 2.5.2 Bidder submitting their PQ Bid on downloaded documents shall furnish the cost of PQ Booklet (i.e. Rs. 500.00 only) in the form of Demand Draft in favour of "THE ACCOUNTS OFFICER, ZONAL ACCOUNTS OFFICE, CENTRAL BOARD OF DIRECT TAXES, NEW DELHI" payable at New Delhi alongwith the PQ Bid failing which PQ Bid of such Bidder(s) may not be considered for opening and further evaluation.

3.0 OPENING AND EVALUATION OF PQ BID

3.1 OPENING OF PQ BIDS

- 3.1.1 The PQ Bids shall not be opened in the presence of Bidders.

3.2 BID EVALUATION CRITERIA

- 3.2.1 Bidder intending to participate shall meet the pre-qualification criteria stated in section "Invitation for Pre-Qualification Bid". Bidders who meet Experience Criteria and Financial Criteria as mentioned in section "Invitation for Pre-Qualification Bid" and in accordance with clause no. 3.3 below shall be pre-qualified.

3.3 EVALUATION OF PQ BID

3.3.1 EIL will examine the PQ Bids for completeness and authenticity including whether the documents have been signed, complete and the details furnished are in order.

3.3.2 EIL reserve the right not to seek any clarification on documents submitted in support of Pre-qualification requirements and evaluate the PQ Bids on "As Received Basis".

3.3.3 While evaluating the Bidder's conformity with Qualification Criteria, the following consideration shall be applied:

- a) The Bidder should have satisfactorily completed during the last seven years ending 30.11.2005 similar works as per details given in **Table – 1**.
- b) The Bidder should have average annual turnover as per **Table – 1** during last three years ending 31.03.2005.
- c) The Bidder should not have incurred any loss during the last three years ending 31st March 2005.
- d) The bidding capacity of the Bidder should be equal to or more than the cost of the work. The bidding capacity of the Bidder shall be worked out by the following formula :

$$\text{Bidding Capacity} = A \times N \times 2 - B$$

Where,

A = Maximum value of works executed in any one year during the last 03 (Three) years taking into account the completed as well as works in progress (i.e. Annual Turnover).

N = Number of years prescribed for completion of work for which PQ Bid has been invited.

B = Value of existing commitments and on going works to be completed.

- e) The Bidder should have a solvency as per table - 1. Bank Solvency **Certificate should be from a schedule or nationalized bank.**
- f) The Bidder should own construction equipment as per list required for the proper and timely execution of the work. Else, he should certify that he would be able to manage the equipment by hiring etc. and submit the list of firms from whom he proposes to hire.
- g) The Bidder should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The Bidder should submit a list of these employees stating clearly how these would be involved in this work.

- h) The Bidder's performance for each work completed in the last 7 years and in hand shall be certified by Engineer-in-charge/ Client.
- i) Bidder shall have PF Registration & Sales Tax Registration and submit a copy of valid PF Registration Certificate & Sales Tax Registration Certificate alongwith the PQ Bid.

3.4 EIL'S RIGHT

- 3.4.1 EIL reserve its right to call for original of the supporting document for verification, if so deemed fit and also to cross check for any details as furnished by the Bidder from their previous Clients/ Consultants etc. Bidder shall have no objection whatsoever in this regard.
- 3.4.2 EIL reserves the right to make use of available in-house data also for pre-qualification of Bidders who have submitted PQ Bids for pre-qualification. Notwithstanding above, EIL reserves the right to issue the Bidding Document to restricted number of pre-qualified Bidder(s). EIL may not issue the Bidding Document to all the pre-qualified Bidder(s). Bidder shall have no objection whatsoever in this regard.

3.5 CONTACTING THE OWNER/CONSULTANT

- 3.5.1 No Bidder shall contact the Owner/EIL on any matter relating to its PQ Bid from the time of submission of PQ Bid, unless requested so in writing. Any effort by a Bidder to influence the owner/EIL in the decision making in respect of PQ Bid evaluation will result in the rejection of that Bidder's PQ Bid.
- 3.5.2 Bidder to note that non-submission of relevant supporting documents may lead to rejection of their PQ Bid. It is to be ensured that all relevant supporting documents shall be submitted along with their PQ Bid in the first instance itself. Pre-qualification may be completed based on the details so furnished without seeking any subsequent additional information.

4.0 BIDDING DOCUMENT

4.1 ISSUE OF BIDDING DOCUMENT

- 4.1.1 Non-transferable Bidding Document shall be issued to Pre-qualified Bidders on payment of non-refundable Bidding Document fee by way of Demand Draft at a later date. The amount of Bidding Document Fee shall be intimated to the Pre-qualified Bidders.

5.0 ACKNOWLEDGEMENT & CONFIRMATION

5.1 ACKNOWLEDGEMENT OF PQ BOOKLET

- 5.1.1 Within 05 (Five) days of receipt / downloading the PQ Booklet, Bidder shall acknowledge the receipt of PQ Booklet and confirm his intention to submit his PQ Bid as per the proforma enclosed as Annexure-I to Instructions to Bidders by Fax/ e-mail on Fax No. 0091-11-26164872, e-mail : anil.malhotra@eil.co.in or ashwaninayyar@eil.co.in

Bidder must furnish the Acknowledgement-Cum-Consent Letter positively so that any modifications to the terms & conditions of the PQ Booklet could be communicated to the intending Bidder expeditiously.

ACKNOWLEDGEMENT CUM CONSENT LETTER

Engineers India Limited,
El Bhavan, 11th Floor,
1-Bhikaiji Cama Place,
R.K. Puram,
NEW DELHI-110 066 (INDIA)

ATTN : MR. A.K. MALHOTRA, AGM (Infrastructure)

FAX No. : 0091-11-26164872

**SUBJECT: RENOVATION OF AYAKAR BHAWAN AT VAISHALI, GHAZIABAD (UP) FOR
DIRECTORATE OF INCOME TAX (SYSTEMS).
(PQ DOCUMENT NO. EIL/IT/PQ/05-06/AKM/01)**

Dear Sir,

We acknowledge receipt of your PQ Booklet which was received / downloaded by us on _____ and understand that the documents received remain the property of EIL. We indicate below our intentions with respect to the Invitation for Pre-Qualification Bid.

(A) We intend to bid for the work of _____ (Bidder to indicate the Name of Work for which he intends to submit the PQ Bid) as requested and furnish following details :

QUOTING OFFICE :

- (i) POSTAL ADDRESS : _____

- (ii) TELEPHONE NUMBER : _____
- (iii) TELEFAX NUMBER : _____
- (iv) E-MAIL ADDRESS : _____
- (v) CONTACT PERSON : _____

NEW DELHI OFFICE ADDRESS

(IF ANY)

- (i) POSTAL ADDRESS : _____

- (ii) TELEPHONE NO. : _____
- (iii) TELEFAX NO. : _____
- (iv) E-MAIL ADDRESS : _____
- (v) CONTACT PERSON : _____

(B) We are unable to bid for the reasons given below and hereby return the PQ Booklet.

SIGNATURE : _____
NAME : _____
DESIGNATION : _____
AGENCY'S NAME : _____
DATE : _____

CHECK LIST FOR PQ BID SUBMISSION

SUBJECT: CHECK LIST FOR PQ BID SUBMISSION

Bidder is requested to fill this Check List and ensure that all details/ documents as mentioned in the PQ Booklet are submitted along with their PQ Bid. Please write **YES** or **NO** in the box and ensure compliance.

A UNDER SECTION-1

A.1 Letter of submission (i.e. FORM OF BID)

as per FORM-4.

Submitted

Page No____

A.2 This check list duly filled in, signed and stamped,

Submitted

Page No____

A.3 Please indicate the Name of work for which PQ Bid
has been submitted by the Bidder :

a) Civil Works including Internal
electrical works, fire fighting, fire detection
works and building automation system

Yes

b) Facilities management services

Yes

c) Air Conditioning works

Yes

d) EPABX works

Yes

e) UPS works

Yes

B. UNDER SECTION-2

B.1 Specific Work Experience Details as per FORM-1(1A,1B,1C,1D or 1E as the case may be) for applicable category along with copies of Work Order/ Contract Agreement , Completion Certificate & Performance Report etc.

Submitted

Page No____

B.2 Details of similar works completed during the last 07 (Seven) years as per FORM-1F alongwith Performance Report.

Submitted

Page No_____

B.3 Financial Details as per FORM-3

Submitted

Page No_____

B.4 Audited Balance sheet including Profit and Loss account for the preceding three financial years i.e. 2002–2003 & 2003-2004, 2004-2005.

Submitted

Submitted for the years

1.-----

2.-----

3.-----

B.5 Fresh solvency certificate Issued by the Banker

(Date of issue of this certificate should not be earlier than one year from the date of submission of PQ Bid)

Submitted

Page No_____

B.6 Details of Concurrent Commitments as per FORM-2.

Submitted

Page No_____

B.7 Performance Report issued by Engineer-in-Charge/ Client on jobs under execution/ completed by the Bidder as per FORM-5.

Submitted

Page No_____

B.8 Organisation Structure as per FORM6.

Submitted

Page No_____

-
- B.9 Details of Technical & Administrative Personnel to be Deployed for execution of work as per FORM-7.
Submitted Page No_____
- B.10 Details of Construction Equipment, Tools & Tackles Proposed to be deployed as per FORM-8 (8A, 8B, 8C, 8D or 8E as the case may be).
Submitted Page No_____
- B.11 Details of PF Registration
PF Registration No. : _____
District & State : _____
A copy of PF Registration Certificate.
Submitted Page No_____
- B.12 A copy of Sales Tax Registration Certificate.
Submitted Page No_____
- B.13 Certificate of Incorporation/ Article of Association (in case of Limited Company).
Submitted Page No_____
Deed of Partnership (in case of Partnership Firm).
Submitted Page No_____
- B.14 Any other document (Furnish details)
Submitted Page No_____
- C. UNDER SECTION-3**
- C.1 One copy of PQ Booklet duly signed and Stamped on each page,
Submitted
- C.2 Cost of PQ Booklet in the form of Demand
Draft (if applicable)
Submitted
- C.3 Please confirm that PQ Bid alongwith all supporting documents have been submitted in Original.
Yes

SECTION 4.0

PROPOSAL FORMS

**APPLICABLE FOR BIDDERS SUBMITTING PQ BID FOR CIVIL WORKS
including internal electrical works fire fighting, fire detection works and building automation
system.**

SPECIFIC EXPERIENCE DETAILS MEETING PQ CRITERIA

Bidder shall furnish their Specific Experience Details with reference to the Work, which pre-qualify them in line with Pre-Qualification Criteria mentioned in Section "Invitation for Pre-Qualification Bid".

(MARK ✓ FOR APPLICABILITY IN BOX

S. NO.	DESCRIPTION	DETAILS
1.	Name of project, location	
2.	Description of work	
3.	Contract Value (a) Awarded (b) Final Executed	
4.	Name of Owner, Postal Address, Phone/ Fax No./ E- mail Address	
5.	Name of Consultant, Postal Address, Phone/ Fax No../ E- mail Address	

S. NO.	DESCRIPTION	DETAILS		
6.	Completion Dates	<ul style="list-style-type: none"> • Date of award : _____ • Effective Date of Contract: _____ • Starting date : _____ • Scheduled Completion Date : _____ • Actual Completion Date : _____ • Delay in months, if any : _____ • Reasons for delay, if any : _____ 		
7.	Details of Scope of Work and Responsibility	Scope	Executed by Bidder	Executed by other
	- Project Management	Yes/ No	Yes/ No	Yes/ No
	- Procurement and Supply	Yes/ No	Yes/ No	Yes/ No
	- Construction Management	Yes/ No	Yes/ No	Yes/ No
	- Construction Supervision	Yes/ No	Yes/ No	Yes/ No
	- QA/QC	Yes/ No	Yes/ No	Yes/ No
8.	Completion Status	Specify Date of <ul style="list-style-type: none"> • Completion of Work _____ • Handing over to Owner _____ 		
9.	Supporting Document Submission	<ul style="list-style-type: none"> • Whether copy of Work Order/ Contract Agreement enclosed YES <input type="checkbox"/> NO <input type="checkbox"/> Page No. of PQ Bid ____ • Whether Completion Certificate enclosed. Yes <input type="checkbox"/> No <input type="checkbox"/> Page No. of PQ Bid _ • Whether above documents are authenticated. Yes <input type="checkbox"/> No <input type="checkbox"/> 		
10.	Constraints	Constraints faced in executing this work:		

S. NO.	DESCRIPTION	DETAILS
11.	Type of Project	Whether this work is for: <ul style="list-style-type: none"> • Office Building <input type="checkbox"/> • IT oriented building <input type="checkbox"/> • Central Govt./ Central Autonomous Body/ Central PSU <input type="checkbox"/> • Any other <input type="checkbox"/> Documentary evidence in support of above Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
12.	Performance Report issued by Client for above work as per FORM-5.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
13.	Annual Turnover details alongwith the copies of audited balance sheet and profit & loss account statement as per FORM- 3	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
14.	Solvency Certificate from a Scheduled Bank / Nationalized Bank for a value indicated in PQ Criteria.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>

- NOTE :**
1. In case Bidder intend to qualify based on more than one job executed by him then he should submit duly filled in this FORM-1A along with the relevant details such as copies of work orders, completion certificates, performance report etc. for each work separately.
 2. Job(s) with Completion Certificate & Performance Report issued by Client shall only be considered for qualification.

(APPLICABLE FOR BIDDERS SUBMITTING PQ BID FOR
FACILITY MANAGEMENT SERVICES)

SPECIFIC EXPERIENCE DETAILS MEETING PQ CRITERIA

Bidder shall furnish their Specific Experience Details with reference to the Work, which pre-qualify them in line with Pre-Qualification Criteria mentioned in Section "Invitation for Pre-Qualification Bid".

(MARK ✓ FOR APPLICABILITY IN BOX)

S. NO.	DESCRIPTION	DETAILS
1.	Name of project, location	
2.	Description of work	
3.	Contract Value (a) Awarded (b) Final Executed	
4.	Name of Owner, Postal Address, Phone/ Fax No./ E-mail Address	
5.	Name of Consultant, Postal Address, Phone/ Fax No./ E-mail Address	

S. NO.	DESCRIPTION	DETAILS		
6.	Completion Dates	<ul style="list-style-type: none"> • Date of award : _____ • Effective Date of Contract: _____ • Starting date : _____ • Scheduled Completion Date : _____ • Actual Completion Date : _____ • Delay in months, if any : _____ • Reasons for delay, if any : _____ 		
7.	Details of Scope of Work and Responsibility	Scope	Executed by Bidder	Executed by other
	- Project Management	Yes/ No	Yes/ No	Yes/ No
	- Procurement and Supply	Yes/ No	Yes/ No	Yes/ No
	- Construction Management	Yes/ No	Yes/ No	Yes/ No
	- Construction Supervision	Yes/ No	Yes/ No	Yes/ No
	- QA/QC	Yes/ No	Yes/ No	Yes/ No
8.	Completion Status	Specify Date of <ul style="list-style-type: none"> • Completion of Work _____ • Commissioning _____ • Performance Guarantee Runs _____ • Handing over to Owner _____ 		
9.	Supporting Document Submission	<ul style="list-style-type: none"> • Whether copy of Work Order/ Contract Agreement enclosed YES <input type="checkbox"/> NO <input type="checkbox"/> Page No. of PQ Bid ____ • Whether Completion Certificate enclosed. Yes <input type="checkbox"/> No <input type="checkbox"/> Page No. of PQ Bid _ • Whether above documents are authenticated. Yes <input type="checkbox"/> No <input type="checkbox"/> 		

S. NO.	DESCRIPTION	DETAILS
10.	Constraints	Constraints faced in executing this work:
11.	Type of Project	Whether this work is for: <ul style="list-style-type: none"> • Office Building <input type="checkbox"/> • IT oriented building <input type="checkbox"/> • Central Govt./ Central Autonomous Body/ Central PSU <input type="checkbox"/> • Any other <input type="checkbox"/> Documentary evidence in support of above Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
12.	Performance Report issued by Client for above work as per FORM-5.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
13.	Documentary evidence for bidder having completed facilities management services for office/IT oriented building having 1.5 lacs sq.ft. area for 3 years.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
14.	Annual Turnover details alongwith the copies of audited balance sheet and profit & loss account statement as per FORM- 3	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
15.	Solvency Certificate from a Scheduled Bank / Nationalized Bank for a value indicated in PQ Criteria.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>

- NOTE :**
1. In case Bidder intend to qualify based on more than one job executed by him then he should submit duly filled in this FORM-1B along with the relevant details such as copies of work orders, completion certificates, performance report etc. for each work separately.
 2. Job(s) with Completion Certificate & Performance Report issued by Client shall only be considered for qualification.

(APPLICABLE FOR BIDDERS SUBMITTING PQ BID FOR AIR CONDITIONING WORKS)

SPECIFIC EXPERIENCE DETAILS MEETING PQ CRITERIA

Bidder shall furnish their Specific Experience Details with reference to the Work, which pre-qualify them in line with Pre-Qualification Criteria mentioned in Section "Invitation for Pre-Qualification Bid".

(MARK ✓ FOR APPLICABILITY IN BOX)

S. NO.	DESCRIPTION	DETAILS
1.	Name of project, location	
2.	Description of work	
3.	Contract Value (a) Awarded (b) Final Executed	
4.	Name of Owner, Postal Address, Phone/ Fax No./ E-mail Address	
5.	Name of Consultant, Postal Address, Phone/ Fax No./ E-mail Address	

S. NO.	DESCRIPTION	DETAILS		
6.	Completion Dates	<ul style="list-style-type: none"> • Date of award : _____ • Effective Date of Contract: _____ • Starting date : _____ • Scheduled Completion Date : _____ • Actual Completion Date : _____ • Delay in months, if any : _____ • Reasons for delay, if any : _____ 		
7.	Details of Scope of Work and Responsibility - Project Management - Procurement and Supply - Construction Management - Construction Supervision - QA/QC	Scope	Executed by Bidder	Executed by other
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
8.	Completion Status	Specify Date of <ul style="list-style-type: none"> • Completion of Work _____ • Commissioning _____ • Performance Guarantee Runs _____ • Handing over to Owner _____ 		
9.	Supporting Document Submission	<ul style="list-style-type: none"> • Whether copy of Work Order/ Contract Agreement enclosed YES <input type="checkbox"/> NO <input type="checkbox"/> Page No. of PQ Bid _ • Whether Completion Certificate enclosed. Yes <input type="checkbox"/> No <input type="checkbox"/> Page No. of PQ Bid _ • Whether above documents are authenticated. Yes <input type="checkbox"/> No <input type="checkbox"/> 		
10.	Constraints	Constraints faced in executing this work:		

S. NO.	DESCRIPTION	DETAILS
11.	Type of Project	Whether this work is for: <ul style="list-style-type: none"> • Office Building <input type="checkbox"/> • IT oriented building <input type="checkbox"/> • Central Govt./ Central Autonomous Body/ Central PSU <input type="checkbox"/> • Any other <input type="checkbox"/> Documentary evidence in support of above Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
12.	Performance Report issued by Client for above work as per FORM-5.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
13.	Documentary evidence that bidder is an original equipment manufacturer or its authorized distributor.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
14.	Annual Turnover details alongwith the copies of audited balance sheet and profit & loss account statement as per FORM- 3	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
15.	Solvency Certificate from a Scheduled Bank / Nationalized Bank for a value indicated in PQ Criteria.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>

- NOTE :**
1. In case Bidder intend to qualify based on more than one job executed by him then he should submit duly filled in this FORM-1C along with the relevant details such as copies of work orders, completion certificates, performance report etc. for each work separately.
 2. Job(s) with Completion Certificate & Performance Report issued by Client shall only be considered for qualification.

(APPLICABLE FOR BIDDERS SUBMITTING PQ BID FOR EPABX WORKS)

SPECIFIC EXPERIENCE DETAILS MEETING PQ CRITERIA

Bidder shall furnish their Specific Experience Details with reference to the Work, which pre-qualify them in line with Pre-Qualification Criteria mentioned in Section "Invitation for Pre-Qualification Bid".

(MARK ✓ FOR APPLICABILITY IN BOX)

S. NO.	DESCRIPTION	DETAILS
1.	Name of project, location	
2.	Description of work	
3.	Contract Value (a) Awarded (b) Final Executed	
4.	Name of Owner, Postal Address, Phone/ Fax No./ E-mail Address	
5.	Name of Consultant, Postal Address, Phone/ Fax No./ E-mail Address	

S. NO.	DESCRIPTION	DETAILS		
6.	Completion Dates	<ul style="list-style-type: none"> • Date of award : _____ • Effective Date of Contract: _____ • Starting date : _____ • Scheduled Completion Date : _____ • Actual Completion Date : _____ • Delay in months, if any : _____ • Reasons for delay, if any : _____ 		
7.	Details of Scope of Work and Responsibility	Scope	Executed by Bidder	Executed by other
	- Project Management	Yes/ No	Yes/ No	Yes/ No
	- Procurement and Supply	Yes/ No	Yes/ No	Yes/ No
	- Construction Management	Yes/ No	Yes/ No	Yes/ No
	- Construction Supervision	Yes/ No	Yes/ No	Yes/ No
	- QA/QC	Yes/ No	Yes/ No	Yes/ No
8.	Completion Status	Specify Date of <ul style="list-style-type: none"> • Completion of Work _____ • Commissioning _____ • Performance Guarantee Runs _____ • Handing over to Owner _____ 		
9.	Supporting Document Submission	<ul style="list-style-type: none"> • Whether copy of Work Order/ Contract Agreement enclosed YES <input type="checkbox"/> NO <input type="checkbox"/> Page No. of PQ Bid ____ • Whether Completion Certificate enclosed. Yes <input type="checkbox"/> No <input type="checkbox"/> Page No. of PQ Bid ____ • Whether above documents are authenticated. Yes <input type="checkbox"/> No <input type="checkbox"/> 		
10.	Constraints	Constraints faced in executing this work:		

S. NO.	DESCRIPTION	DETAILS
11.	Type of Project	Whether this work is for: <ul style="list-style-type: none"> • Office Building <input type="checkbox"/> • IT oriented building <input type="checkbox"/> • Central Govt./ Central Autonomous Body/ Central PSU <input type="checkbox"/> • Any other <input type="checkbox"/> Documentary evidence in support of above Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
12.	Performance Report issued by Client for above work as per FORM-5.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
13.	a) Documentary evidence that Bidder is an original equipment manufacturer and member of ECMA. b) Documentary evidence for service set up in Delhi/NCR for after sales support.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/> Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
14.	Annual Turnover details alongwith the copies of audited balance sheet and profit & loss account statement as per FORM- 3	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
15.	Solvency Certificate from a Scheduled Bank / Nationalized Bank for a value indicated in PQ Criteria.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>

- NOTE :**
1. In case Bidder intend to qualify based on more than one job executed by him then he should submit duly filled in this FORM-1D along with the relevant details such as copies of work orders, completion certificates, performance report etc. for each work separately.
 2. Job(s) with Completion Certificate & Performance Report issued by Client shall only be considered for qualification.

(APPLICABLE FOR BIDDERS SUBMITTING PQ BID FOR UPS WORKS)

SPECIFIC EXPERIENCE DETAILS MEETING PQ CRITERIA

Bidder shall furnish their Specific Experience Details with reference to the Work, which pre-qualify them in line with Pre-Qualification Criteria mentioned in Section "Invitation for Pre-Qualification Bid".

(MARK ✓ FOR APPLICABILITY IN BOX)

S. NO.	DESCRIPTION	DETAILS
1.	Name of project, location	
2.	Description of work	
3.	Contract Value (a) Awarded (b) Final Executed	
4.	Name of Owner, Postal Address, Phone/ Fax No./ E-mail Address	
5.	Name of Consultant, Postal Address, Phone/ Fax No./ E-mail Address	

S. NO.	DESCRIPTION	DETAILS		
6.	Completion Dates	<ul style="list-style-type: none"> • Date of award : _____ • Effective Date of Contract: _____ • Starting date : _____ • Scheduled Completion Date : _____ • Actual Completion Date : _____ • Delay in months, if any : _____ • Reasons for delay, if any : _____ 		
7.	Details of Scope of Work and Responsibility - Basic design - Project Management - Procurement and Supply - Construction Management - Construction Supervision - QA/QC	Scope	Executed by Bidder	Executed by other
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
		Yes/ No	Yes/ No	Yes/ No
8.	Completion Status	Specify Date of <ul style="list-style-type: none"> • Completion of Work _____ • Commissioning _____ • Performance Guarantee Runs _____ • Handing over to Owner _____ 		
9.	Supporting Document Submission	<ul style="list-style-type: none"> • Whether copy of Work Order/ Contract Agreement enclosed YES <input type="checkbox"/> NO <input type="checkbox"/> Page No. of PQ Bid ____ • Whether Completion Certificate enclosed. Yes <input type="checkbox"/> No <input type="checkbox"/> Page No. of PQ Bid ____ • Whether above documents are authenticated. Yes <input type="checkbox"/> No <input type="checkbox"/> 		
10.	Constraints	Constraints faced in executing this work:		

S. NO.	DESCRIPTION	DETAILS
11.	Type of Project	Whether this work is for: <ul style="list-style-type: none"> • Office Building <input type="checkbox"/> • IT oriented building <input type="checkbox"/> • Central Govt./ Central Autonomous Body/ Central PSU <input type="checkbox"/> • Any other <input type="checkbox"/> Documentary evidence in support of above Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
12.	Performance Report issued by Client for above work as per FORM-5.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
13.	a) Documentary evidence that Bidder is an Originally equipment manufacturer.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
	b) Documentary evidence for Service setup in Delhi/ NCR for after sales support.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
	c) Documentary evidence for one UPS system of 160 KVA or more	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>
14.	Annual Turnover details alongwith the copies of audited balance sheet and profit & loss account statement as per FORM- 3.	Submitted <input type="checkbox"/> Not submitted <input type="checkbox"/>
15.	Solvency Certificate from a Scheduled Bank / Nationalized Bank for a value indicated in PQ Criteria.	Submitted <input type="checkbox"/> Not Submitted <input type="checkbox"/>

- NOTE :**
1. In case Bidder intend to qualify based on more than one job executed by him then he should submit duly filled in this FORM-1E along with the relevant details such as copies of work orders, completion certificates, performance report etc. for each work separately.
 2. Job(s) with Completion Certificate & Performance Report issued by Client shall only be considered for qualification.

DETAILS OF SIMILAR WORKS COMPLETED DURING LAST 07 (SEVEN) YEARS

Sl. No.	DESCRIPTION OF WORK	POSTAL ADDRESS OF CLIENT	CONTRACT VALUE	STARTING DATE	SCHEDULED COMPLETION DATE	ACTUAL COMPLETION DATE	REASONS FOR DELAY, IF, ANY

NOTE: Performance Report issued by Client for all above job(s) shall be furnished alongwith the PQ Bid.

DETAILS OF CONCURRENT COMMITMENTS

Sl. No.	POSTAL ADDRESS OF CLIENT & NAME OF OFFICE-IN-CHARGE	DESCRIPTION OF WORK	VALUE OF WORK (IN RUPEES)	DATE OF COMMENCEMENT OF WORK	SCHEDULE COMPLETION PERIOD. (IN MONTHS)	PERCENTAGE COMPLETION AS ON DATE	EXPECTED DATE OF COMPLETION	REMARKS

DETAILS OF ANNUAL TURNOVER

A FINANCIAL DETAILS

FINANCIAL YEAR	ANNUAL TURNOVER (IN RUPEES)
2004-2005	
2003-2004	
2002-2003	

B. Submission of audited balance sheet and profit & loss account for above three years - YES/ NO

C. Submission of recent solvency certificate from Banker - YES/ NO

FORM OF BID
(To be filled by the Bidder)

Serial No.

Date:

From

To

Engineers India Limited
11th floor –El Bhawan
1-Bhikaji Cama Place
R.K. Puram
New Delhi.

Ref.: Renovation of Ayakar Bhavan at Vaishali, Ghaziabad (UP) for Directorate of Income Tax (Systems)

Dear Sirs,

Having examined and understood of PQ Booklet and having thoroughly studied the requirements of EIL relative to the pre-qualification of bidder for issue of Bidding Document for the work of Reovation of “Ayakar Bhawan” at Vaishali, Ghaziabad. I/we hereby submit our PQ Bid for the work of (Name of Work) in accordance with requirements specified in the PQ Booklet.

I/We have annexed to this PQ Bid the following documents:

- (i) A Copy of PQ Booklet
- (ii) Information as per PQ Booklet along with supporting document
- (iii) Checklist duly filled in.
- (iv) Additional documents as listed below:

.....
.....

I/We hereby undertake that the statements made herein and the information given in the Annexures referred to above are true in all respects and that in the event of any such statement or information being found to be incorrect in any particular, the same may be construed to be a misrepresentation entitling EIL to disqualify for issue of Bidding Document to Bidder.

I/We further undertake as and when called upon by EIL to produce for its inspection, original(s) of the documents(s) of which copies have been annexed hereto.

I/We confirm that we shall participate in the bidding process once we are pre-qualified for above work and Bidding Document is issued to us.

Yours faithfully,

(Signature of the Bidder)

Name & Designation of authorised person signing the PQ Bid on behalf of the Bidder

Full Name and address of the Bidder

**PERFORMANCE REPORT OF WORKS REFERRED IN FORM-1 & IN FORM -2 AND THE
WORKS COMPLETED BY THE BIDDER DURING LAST
07 (SEVEN) YEARS**

1. Name of Agency :
2. Name of work/ Project & Location :
3. Name of Client and Address :
4. Agreement No./ Work Order No. :
5. Value of work as per work order : Rs.
6. Total value of actual work done : Rs.
7. Date of start :
8. Date of completion
 - i) Stipulated date of completion :
 - ii) Actual date of completion :
9. Amount of compensation levied for delayed completion, if any : Rs.
10. Amount of compensation not yet decided :
11. Performance Report
 - 1) Quality of work Very Good/Good/Fair/Poor
 - 2) Financial soundness Very Good/Good/Fair/Poor
 - 3) Technical Proficiency Very Good/Good/Fair/Poor
 - 4) Resourcefulness Very Good/Good/Fair/Poor
 - 5) General behaviour Very Good/Good/Fair/Poor

Dated : _____ (Stamp & Signature of Client)

Note :

1. This FORM should be submitted separately for each work completed by the Bidder during last 07 (seven) years and the works indicated in FORM-1 & FORM-2.
2. This FORM shall be signed & stamped by the Bidder's Client.

ORGANISATION STRUCTURE

1. Name & Address of the Bidder :
2. Telephone No./Fax No./ e-mail :
3. Legal status of the Bidder (attach copies of original document defining the legal status)
 - a) An Individual
 - b) A proprietary firm
 - c) A firm in partnership
 - d) A limited company
 - e) A Public Sector Undertaking
4. Date of registration / Incorporation of Organisation :
5.
 - a) PF Account No. -----
 - b) PAN No. -----
 - a) Sale Tax Registration No. -----
6. Names and Titles of Directors & Officers with designation to be concerned with this work. :
7. Name & Designation of individuals authorized to act for the organization :
8. Was the Bidder ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work. :
9. Has the Bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment. :
10. Has the Bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details. :
11. Has the Bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details. :
12. In which field of construction the applicant has specialization and interest. :
13. Any other information considered necessary but not included above. :

(Stamp & Signature of Bidder)

FORM - 7

**DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE
DEPLOYED FOR THE WORK**

S.No.	Designation	Total Number	Number available for this work	Name	Qualifications	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

(Stamp & Signature of Bidder)

**Applicable for Bidders Submitting PQ Bid for Civil Works
Including Internal Electrical Works Fire Fighting, Fire Detection and Building
Automation System**

**DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & TACKLES PROPOSED
TO BE DEPLOYED**

S. No.	Name of equipment	Nos	Capacity or Type	Age	Condition	Ownership			Current Location	Remarks
						Presently Owned	Leased	To be purchased		
1	2	3	4	5	6	7	8	9	10	11
	Equipment for Building Work									
1.	Wood thickness planer									
2.	Drilling machine									
3.	Circular saw machine									
4.	Welding generators									
5.	Welding transformers									
6.	M.S. Pipes									
7.	Steel scaffolding									
8.	Grinding/ Polishing Machine									
9.	Insulation resistance tester 500 V/ 1000 V									
10.	Insulation resistance tester 2500/ 5000 KV									
11.	Multi Meter									
12.	Crimping Machine									
13.	Toung Tester									
14.	Earth Tester									
15.	Drilling Machine									
16.	Hammering Machine									
17.	Grinding Machine									
18.	Power Saw									
19.	Any other equipment									

(Stamp & Signature of Bidder)

FORM – 8B

(Applicable for Bidders Submitting PQ Bid for Facility Management Services)

**DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & TACKLES PROPOSED
TO BE DEPLOYED**

S. No.	Name of equipment	Nos	Capacity or Type	Age	Condition	Ownership			Current Location	Remarks
						Presently Owned	Leased	To be purchased		
1	2	3	4	5	6	7	8	9	10	11
1.	Insulation resistance tester 500 V/ 1000 V									
2.	Insulation resistance tester 2500/ 5000 KV									
3.	Multi meter									
4.	Crimping Machine									
5..	Toung Tester									
6.	Earth tester									
7.	Drilling machine									
8.	Hammering machine									
9.	Grinding machine									
10.	Power Saw									
11.	Any other equipment									

(Stamp & Signature of Bidder)

FORM – 8C

(Applicable for Bidders Submitting PQ Bid for Heating Ventilation & Air Conditioning Works)

DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & TACKLES PROPOSED TO BE DEPLOYED

S. No.	Name of equipment	Nos	Capacity or Type	Age	Condition	Ownership			Current Location	Remarks
						Presently Owned	Leased	To be purchased		
1	2	3	4	5	6	7	8	9	10	11
1.	Insulation resistance tester 500 V/ 1000 V									
2.	Multi meter									
3.	Crimping Machine									
4.	Vernier calliper									
5.	Screw Gauge									
6.	Temperature/ Pressure Gauge									
7.	Humidity monitor									
8.	Air Flow meter									
9.	Hydro testing machine									
10.	Welding transformer									
11.	Drill machine									
12.	Grinding machine									
13.	Any other equipment									

(Stamp & Signature of Bidder)

FORM – 8D

(Applicable for Bidders Submitting PQ Bid for EPABX Works)

**DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & TACKLES PROPOSED
TO BE DEPLOYED**

S. No.	Name of equipment	Nos	Capacity or Type	Age	Condition	Ownership			Current Location	Remarks
						Presently Owned	Leased	To be purchased		
1	2	3	4	5	6	7	8	9	10	11
1.	Insulation resistance tester 500 V/ 1000 V									
2.	Multi meter									
3.	Drill Machine									
4.	Any other equipment									

(Stamp & Signature of Bidder)

FORM – 8E

(Applicable for Bidders Submitting PQ Bid for UPS Works)

**DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & TACKLES PROPOSED
TO BE DEPLOYED**

S. No.	Name of equipment	Nos	Capacity or Type	Age	Condition	Ownership			Current Location	Remarks
						Presently Owned	Leased	To be purchased		
1	2	3	4	5	6	7	8	9	10	11
1.	Insulation resistance tester 500 V/ 1000 V									
2.	Multi meter									
3.	Toung Tester									
4.	Drill machine									
5.	Any other equipment									

(Stamp & Signature of Bidder)