



आयकर निदेशालय (जन संपर्क, प्रकाशन व प्रचार)

Directorate of Income Tax (PR, P&P)

(मुद्रण व प्रकाशन शाखा)

(Printing & Publications wing)

दूसरी मंजिल, हंस भवन, व. शा. ज. मार्ग,

2nd Floor, Hans Bhawan, B.S.Z. Marg,

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F. No.P-II-7(1)/P&P/Book Store/Various/2018-19

Dated - 18.12.2018

NOTICE INVITING QUOTATIONS

Sealed quotations are invited for the disposal / sale of old steel / wooden furniture and old Electronic equipment etc. stored in Room No. 305, 3rd Floor, Hans Bhawan, New Delhi on the terms & conditions mentioned below. Companies / Firms / Individuals interested to buy the aforesaid items are required to submit their quotations in the enclosed proforma, addressed to The Joint Director of Income Tax (P&P), Room No. 201, 2nd Floor, Hans Bhawan, B.S.Z. Marg, New Delhi either in person or by post latest by 12.30 p.m. of 14.01.2019. The quotations received will be opened by the Tender Committee at 4.00 p.m. on 14.01.2019. These items can be inspected from 11.00 AM to 4.00 PM on working days till 11.01.2019 at the address cited above. Department reserves the right to cancel or postpone the tender or reject any bid without assigning any reason.

2. Interested bidders may submit their bids, alongwith Earnest Money Deposit of Rs.5000/- (Rupees Five Thousand only) by way of Demand Draft drawn in Favour of Z.A.O., CBDT, New Delhi.

Terms & Conditions

- (i) The successful bidder will be required to deposit the balance bid amount after deducting earnest money of Rs.5000/- latest by 12.00 (Noon) on 17.01.2019 by way of Demand Draft drawn in favour of Z.A.O., CBDT, New Delhi.
- (ii) The delivery of the sold items will be given only after the successful bidder submit documentary evidence in support of residential address (Aadhar Card / Voter ID Card in case of Individual & Registration Certificates in case of firms etc.).
- (iii) The sold items / material have to be removed by the successful bidder immediately at his own expenses.
- (iv) The successful bidder shall not be allowed to withdraw his bid, failing which his earnest money will be forfeited.
- (v) No request for inspection after submission of tender will be accepted.
- (vi) The entire set of documents should be submitted and no portion should be deleted / detached from the Tender documents.
- (vii) The highest bid once accepted is not transferable to anyone.
- (viii) The scheduled day for opening of the sealed tenders, if declared to be holiday due to any unforeseen reason, the same will be opened on the next immediate working day at 4.00 P.M..
- (ix) The highest consolidated bid amount will be accepted.
- (x) The Tender Committee reserves the right to accept or reject any / all of the quotations without assigning any reason.

Sd/-

(Joginder Singh)

Administrative Officer (P&P), Delhi

Financial Bid

1. Name of tendering Service Provider :
2. Details of Earnest Money :
3. PAN / GST :
4. Detail of item offered for sale:

S.No.	Items	Quantity	Rate Quoted (Rs.)
1	Wooden Chairs	12	
2	Steel Chairs	38	
3	Hot case	6	
4	Computer Monitor	2	
5	Water Dispenser	2	
6	Computer CPU	5	
7	UPS	7	
8	Computer Printer	11	
9	Steel Almirah	10	
10	Table	16	
11	Cooler	3	
12	Photocopy Machine	2	
13	Cyclostyle Machine	2	
14	Old AC	2	
15	Old Ceiling Fan	1	
16	Blower	2	
		Total	

Name & Signature of the authorized person

Date :

Place :