

DIRECTORATE OF INCOME TAX (PR, P&P)
6th Floor, Mayur Bhawan, Connaught Circus,
New Delhi - 110001

OPEN TENDER NOTICE

INVITING QUOTATIONS FOR DISPOSAL OF OLD GOODS-2022

The Addl. Director General of Income Tax (PR, P&P), Mayur Bhawan, New Delhi intends to invite sealed bids/quotations from Vendors/Agencies for sale of old goods items lying in Basement & 2nd Floor at Hans Bhawan, Bahadur Shah Zaffar Marg, New Delhi under the charge of ADG, (PR, P&P), New Delhi, on "AS IS WHERE IS BASIS" as per Annexure-'A'.

2. The bidders may visit the site for inspection and contact in Room No. 205, 2nd Floor, Hans Bhawan, New Delhi from **27.10.2022 to 04.11.2022** between 02:00 PM to 04:30 PM on working days and satisfy themselves about the items they are bidding for. No further clarification shall be given after the above inspection.

3. The Vendors/Agencies interested to buy the aforesaid items are required to submit their quotations in the enclosed Performa as per Annexure-'B' either in person or by post latest by **12:30 PM on 10.11.2022** addressed to the Joint Director of Income Tax(P&P), Room No.604, 6th Floor, Mayur Bhawan, New Delhi.

4. The bid shall consist of two parts- **Technical Bid and Financial Bid**. Both the bids are to be placed in two sealed envelopes (clearly super scribing 'Technical bid' and 'Financial bid') which both in term are to be placed in one single sealed cover. The bids of all parties whose financial bid is not in a separate sealed cover or the rates quoted by them finds mention in their technical bid shall be rejected forthwith. All the information sought under the head 'Terms and conditions' and 'other information to be supplied with technical bid' is to be given in technical bid, while the price quoted by them will have to be mentioned only in the Financial Bid. The Financial bids of only those parties shall be opened whose technical bids are found to be eligible while, the Financial Bids of disqualified technical bidders shall be returned unopened.

5. The Technical bids and Financial bids shall be opened at **3:30 PM on 11.11.2022** in the Library Hall, 6th Floor, Mayur Bhawan, Connaught Place, Near Shankar Market, New Delhi-110001 in presence of the Tender Committee. One representative of each of the eligible bidder, if intended, may remain present during the opening of technical and financial bids. The decision of the Tender Committee shall be final with regard to technical Bids.

-Sd-
(Manjeet Kaur)
Income Tax Officer (P&P)
New Delhi

Place: New Delhi
Dated: 21.10.2022



Reserved Bid Price:

The reserved price for sale of old goods as approved by the Competent Authority are as per Annexure-'A' Interested bidder may submit their bids, alongwith Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand Only) by way of demand Draft drawn in favour of the 'Z.A.O, CBDT, New Delhi'.

No objection or claim will be entertained regarding terms & condition mentioned below for auction process.

Terms & Conditions

1. Technical requirements- all bidders shall furnish the following:

- i. Name :
- ii. Address :
- iii. Telephone no. :
- iv. Copy of Aadhar card :
- v. Copy of PAN/ Voter ID Card :
- vi. GST number (if applicable) :

(Note :If GST not applicable, an Affidavit for non-applicability of GST during the Financial Year 2022-23 should be furnished and all original documents to be shown on selection)

- 2. The bidder shall quote an Itemwise price for all items over and above the 'Total Reserved Price' (refer as annexure 'A') on or before the last date 10.11.2022, in a sealed Envelope marked as "Quotation for disposal of old goods-2022". Bids in which the quoted Itemwise price is less then 'Reserved Price' will be disqualified. The items will not be sold separately. The whole lot of items will be sold together to the highest bidder/successful bidder.
- 3. The bidder must not be blacklisted by Central/ State Government. An undertaking to that effect must be submitted by the bidder.
- 4. Decision of the Tender Committee shall be final and binding on the bidder.
- 5. The successful bidder, quoting the highest rate for the items of disposal, will be selected after opening of the Financial Bid on 11.11.2022 at 03:30 PM in Library Hall, 6th Floor, Mayur Bhawan, Cannought Circus, New Delhi-110001 and the date for removal of old goods from the premises of Hans Bhawan shall be intimated to the successful bidder.



6. The successful bidder shall obtain gate pass from the Dept. Officers for removal of the disposed goods from the Hans Bhawan premises.
7. The successful bidder to whom the date and time for removal of the items is intimated, shall in no circumstances fail to remove such old goods from Hans Bhawan beyond that date & time. The removal of only the designated items will be allowed under the supervision of one Committee Member and their direction regarding identification and removal of the said items, shall be binding in the successful bidder.
8. The successful bidder shall issue certificate w.r.t. receipt of old & outdated goods as per Annexure-A on the date of removal of such goods.
9. The payment of the ascertained value shall be sent to the Income Tax Officer(P&P), Room No.604, 6th Floor, Mayur Bhawan, New Delhi within 2 days of awarding the contract/removal of old goods on the appointed date. Removal Order will be issued only after receipt of full payment.
10. If payment is not received within 2 days as mentioned above, the EMD of Rs. 10,000/- shall be forfeited.
11. The EMD of Rs.10,000/- to the unsuccessful bidders shall be returned on the day of final selection of the successful bidder by the Department.
12. The items once sold to the successful bidder shall not be taken back on any conditions whatsoever.
13. Submission of wrong/fraudulent information may lead to disqualification of bidder and rejection of the bid.
14. Delivery, freight or any other expenses for removal of the items etc. shall be borne by the successful bidder and no separate payment shall be made on any of such account.
15. Any damages caused by the workman of the contractor to wall, ceiling, floors and fixtures etc. should be made good at the contractor's cost.
16. The highest bid once accepted is not transferable to anyone.



17. Tender Committee reserve the right to adjourn or cancel or modify the terms of Tender with or without notice and will not be liable for any loss or inconvenience caused to anyone in this regard.
18. All old goods to be sold "As is where is basis" lying at Basement and 2nd Floor, at Hans Bhawan, New Delhi. All SALES FINAL as per Annexure 'A', but actual quantity of items may vary a little.
19. EMD of the successful bidder will be returned on the basis of complete removal of auctioned material/ items from the site and payment of value of the removed goods as per rate quoted.
20. **The tender process of contract can be terminated at any time without any notice at the discretion of the ADG(PR, P&P), New Delhi.**

All the bidders, who have fulfilled the above terms and conditions may submit their bids through registered post or by hand to the Joint Director of Income Tax (P&P), Room No. 604, 6th Floor, Mayur Bhawan, Connaught Circus, Near Shankar Market, New Delhi-110001, well in advance to the last date & time of bidding, so that cause of any complaints due to technical snag/delay on the last date of Bidding may be avoided. Please take note that the H-1 bidder will be decided on the basis of eligibility criteria mentioned above.

Note:- All bidders acknowledge that they have read these terms & conditions of sale and agree to be bound thereby. If you do not understand any of these terms or condition, please ask a staff members for clarification.

-Sd-

(Manjeet Kaur)

Income Tax Officer (P&P)

New Delhi



ANNEXURE-A**LIST OF OLD ITEMS(NOT IN USE)/OBSOLETE/UNSERVICEABLE LYING IN
P&P WING, HANS BHAWAN, NEW DELHI.**

S.NO.	ITEM	QUANTITY	RESERVED PRICE PER UNIT
1	SPLIT AC	3	6270
2	WINDOW AC	3	6050
3	COOLER	1	770
4	MONITOR	2	220
5	KEY BOARD	6	16.5
6	U.P.S.	6	286
7	C.P.U.	6	605
8	PRINTER	5	440
9	CARTRIDGE	16	23.1
10	T.V.	1	605
11	PHOTOCOPY MACHINE	1	3410
12	CATTLE	3	27.5
13	BLOWER	1	88
14	WATER DISPENSER	3	770
15	TENDER BOX	1	110
16	SIDE WOODEN RACK (SMALL SIZE)	2	88
17	WOODDEN TABLE (BIG SIZE)	1	550
18	WOODEN ALMIRAH	2	572
19	ALMIRAH STEEL (BIG SIZE)	4	1540
20	ALMIRAH -MIRROR(RACK)	3	1375
21	TIJORI (SAFE)	1	3300
22	STEEL RACK	3	1100
23	LOCKER ALMIRAH	2	1870
24	LOCKER ALMIRAH (SMALL)	1	660
25	STEEL TABLE	2	550
26	CHAIR	2	165
27	SPIRAL BINDING MACHINE	1	770
28	WEIGHT MACHINE	1	275
29	GESTETNER MACHINE	1	660
30	WALL FAN	2	192.5
31	CEILING FAN	2	550
32	POST OFFICE STAMP MACHINE	1	1155
33	LAMINATION MACHINE	1	561
34	CALENDER (Per Kg.)	12.5	24.2
35	AHB (Per Kg.)	193	25.3
36	NEWS PAPER (Per Kg.)	5	27.5
37	OLD APAR FORMS (Per Kg.)	50	26.4



Annexure-'B'

FINANCIAL BID

1. Name of tendering Service Provider :
Company/ Firm/Agency
2. Name & Registered Address/ :
Present postal address :
3. PAN NO. Tan No. :
4. GST No. (If GST not applicable, an Affidavit for non-applicability of GST during the Financial Year 2022-23 should be furnished). :
5. Registration in E-waste Certificate (if any) :
6. Telephone number :
7. Auction Rate quoted :
As per Annexure-'A'-

DEDUCTIONS: Income Tax as applicable shall be deducted at source. The Vendor/Agency shall be responsible for meeting out all the tax implications as per rules the Government of India.

Signature of authorized person
Full Name & Seal

DECLARATION: I hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the concern shall be blacklisted and shall not have any dealing with the Department in future.



(Signature of Authorized Signatory)