



कार्यालय

OFFICE OF THE
प्रधान मुख्य आयकर आयुक्त, दिल्ली
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI
केन्द्रीय राजस्व भवन, आई० पी० एस्टेट, नई दिल्ली-११०००२
C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002
Phone no: 011-23379596/23379245; FAX 011-23378668

F.No. Pr.CCIT/Admn./Tender for vaishali Guest House/2017-18/ 10/354 Date: 01.10.2017

Notice for Inviting Tender

The office of the Pr. Chief Commissioner of Income Tax, Delhi invites sealed bids/quotation from original equipment manufacturer/ dealers/supplier for procurement of appliances for Departmental Guest House at Ghagra Tower, 9th Floor, Vaishali Ghaziabad, Uttar Pradesh maintained by Office of the Pr. Chief Commissioner of Income Tax Department, Delhi as per detail given in Annexure – A.

Tender documents shall be accompanied by a demand draft/Banker's Cheque of Rs. 500/- drawn in favour of the DCIT(Hqrs.)(Admn), O/o Pr. CCIT, Delhi, towards the cost of the tender. The tender document along with instructions and terms & Conditions can be downloaded from the web site www.incometaxindia.gov.in or <http://eprocure.gov.in/cppp/> or can be collected from the Administrative Officer, Room no 350, O/o Pr. Chief Commissioner of Income tax, Central Revenues Building, IP Estate, New Delhi -110002. The sealed bids complete in all respects must be submitted to the Office of the Pr. Chief Commissioner of Income Tax, Room no 350, C.R. Building, I.P.Estate, New Delhi 110002.

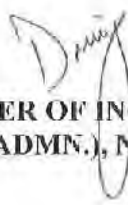
The Pr. Chief Commissioner of Income Tax, Delhi reserves the right to accept or reject any or all tender(s) without assigning any reason whatsoever.

Last date of sale of tender forms 23 .11.2017 till 02.00PM

Date & Time for submission of quotation is upto 01.00 PM, 24.11.2017

Date & Time of opening of quotations at 3.00 PM on 24.11.2017

Place of opening of Tender bids – Conference Hall, 3rd floor, Central Revenue Building, IP Estate, New Delhi – 110002.


DEPUTY COMMISSIONER OF INCOME TAX,
(HQRS.) (ADMN.), NEW DELHI.

TERMS AND CONDITIONS

1. The office of the Pr. Chief Commissioner of Income Tax, Delhi requires supply and installation of various appliances for Departmental Guest House at Ghagra Tower, 9th Floor, Vaishali Ghaziabad, maintained by Office of the Pr. Chief Commissioner of Income Tax Department, Delhi, as per detail of items given in Annexure – A. Bidders are advised to visit place of delivery/ installation prior to bid submission.
2. The tender has been invited under two bid system i.e. Technical Bid and Financial Bid.
The interested Agencies are advised to submit two separate sealed envelopes super-scribing “Technical Bid” for supply and installation of Various Appliances and “Financial Bid” for supply and installation of Various Appliances. Both Sealed Envelopes should be kept in a third sealed envelope super-scribing “Tender For Procurement of Various Appliances for Departmental Guest House at Ghagra Tower, 9th Floor, Vaishali Ghaziabad” in the office of Pr. Chief Commissioner of Income Tax, Delhi, Central Revenue Building, LP Estate, New Delhi-110002.
3. The bidder should submit the following documents as Technical Bid (Annexure 1) alongwith tender, failing which the tender will not be considered.
 - (a) An earnest money of **Rs. 40,000/- (Rs. Forty Thousand Only)** in the form of Demand Draft/ Pay Order from any of the Scheduled Commercial Bank drawn in favour of “Deputy Commissioner Of Income Tax (DCIT), (Hqrs.) (Admn.) O/o the Pr. Chief Commissioner of Income Tax, Delhi”. Bids not accompanied by earnest money of the requisite amount with proper validity will be summarily rejected.
 - (b) Copy of GSTIN.
 - (c) Copy of PAN Card along-with document of registration of the firm/company.
 - (d) Proof of having turnover more than 50 lakhs in last two years (balance sheet, P & L A/c and income tax return duly certified by a Chartered Accountant).
 - (e) Proof of having experience of providing similar type of items in any Government agency/Central Autonomous Body/ Central PSU.
 - (f) An undertaking that their firm/agency has not been black listed or penalised by any Govt./authority/Department during last three years.
 - (g) The bidder shall give an undertaking that the firm/agency agrees with the terms & conditions of Tender documents and willing to provide required items.
 - (h) Proof of having original Equipment manufacturer/ dealer/supplier of required items.
 - (i) If any civil work is required for installation & commissioning then the supplier shall arrange for the same.
4. The EMD will be forfeited in the following conditions:



- (i) If any stage, any of the information /declaration given by the bidder is found false.
- (ii) In case of any lapse/default in honoring of the terms and conditions at any stage after submitting the tender.
5. Every document submitted along- with tender should be signed by the authorised signatory along- with seal.
 6. Technical bids will be opened first and only those qualified in technical bid, will be considered for financial bid.
 7. The rates shall be inclusive of all items/activities involved in supply and complete installations of various appliances for Departmental Guest House at Ghagra Tower, 9th Floor, Vaishali Ghaziabad. No extra amount shall be paid extra for installation/fixing etc.
 8. The rate quoted shall be inclusive of all kind of taxes, duties, sales tax, entry tax, GST whatsoever imposed by central or state government, railway freight, road transport, risk insurance, packing, loading and unloading, installations, labor charges etc. Bidder's quoted rate shall be assumed to be inclusive of all kinds of above mentioned charges. No extra amount will be paid. However, Office of the Pr.CCIT, Delhi reserves the right to ask the breakup of rates quoted by the bidder.
 9. The bidders should clearly mention the make/ model of the items offered and shall submit specification of every appliance intended to be supplied, with the technical bid. The bidders shall quote the prices in Indian Rupees only. Rates and amount should be filled in both figures and words. In case of ambiguities the rate in words shall prevail.
 10. All the items are to be supplied and installed within 15 (fifteen) days from the date of issue of supply order. However, the supplier will have to make out all efforts to supply the items as early as possible. Office of Pr.CCIT, Delhi reserves the right to increase/decrease the quantity at the time of placing the order.
 11. The Department reserves the right to cancel the tender or to withhold payment in the event of non-commencement or unsatisfactory performance by the successful bidder. In such eventuality, the Department further reserves the right to get the work done from open market.
 12. The Department reserves the right to terminate the tender without assigning any reason.
 13. The Office of the Pr. Chief Commissioner of Income tax, Delhi, Central Revenue Building, I.P Estate, New Delhi-110002 reserves the right to withdraw/ relax any of the terms and conditions mentioned in the tender document so as to overcome any problem encountered at any stage.
 14. The specifications indicated in this tender are the minimum and bids of the firms not complying with these minimum specifications or having deviations from the same shall be rejected. However, higher than the minimum requirements shall be technically acceptable without any additional financial implication.



15. Warranty period of items supplied will be minimum one (01) year for every appliances from the date of Installation. Components found to be defective during the warranty period, shall have to be repaired/replaced free of cost. The period of guarantee /warranty should be clearly mentioned in the quotation.
16. The office of the Pr. Chief Commissioner of Income tax, Delhi, Central Revenue Building, I.P. Estate, New Delhi - 110002 reserves the right to withdraw/ relax any of the terms and conditions mentioned in the tender document.
17. In case the contractor withdraws or the Pr. CCIT, Delhi terminates the work order for violation of terms and conditions or deficiency in items provided to this office, the bidder will be penalized as deemed fit. If any penalty is levied then that it will be deducted from the payments of bills.
18. The work should be carried out without causing any inconvenience to the staff or public and shall ensure that no damages are caused to the existing site premises.
19. The Rates for the supplied items/equipment shall be valid for a period of six month from the date of awarding of the contract. During the validity period this office may increase or decrease the quantity.
20. In case there is identical quotations by the bidders, the bidder having more experience shall be awarded the work order.
21. In the event of any question, disputes or difference arising between both parties relating to any interpretation and application of these provisions of this agreement, such disputes or differences shall be resolved amicably by the mutual consultations and on failure to do so it will be referred for arbitration to the nominee of the Pr. Chief Commissioner of Income Tax, Delhi. The decision of arbitration in this regard will be final and binding upon both the parties. The parties will continue to perform obligation under this agreement during arbitration proceedings.
22. If the tenders opening day happens to be holiday, the same will be accepted and opened on the next working day.
23. Office of Pr. CCIT, Delhi reserves the right to rectify/correct any typographical error inadvertently committed in this tender document at any point of time.
24. For further details and queries if any, bidders/vendors/firms are requested to visit office of the Deputy Commissioner of Income Tax (Hqrs.)(Admn.), Room No. 354, C.R. Building, I.P. Estate, New Delhi


DEPUTY COMMISSIONER OF INCOME TAX,
(HQRS.) (ADMN.), NEW DELHI

Annexure – A

Details of Specifications.

Sr. No.	DESCRIPTION	Specification	QUANTITY (UNIT)
1.	55 inch LED Television	<ul style="list-style-type: none"> • Resolution: 1920 x 1080 Pixels or above • Display: Full HD • Sound Technology-Dolby Digital or equivalent. • Speakers: In-built with woofer • HDMI: Min 2 ports • USB: Min 2 ports • Sleep Timer, On/Off Timer • AV Input Should be enabled • On-screen display supported with multi-language • Cables: Power Cord, AV Cable • User manual and remote control with battery • Warranty: Min 1 year comprehensive • Make: Sony/LG/Samsung. • 4 Star and above 	01
2.	32 inch LED Television	Same as above	08
3.	Refrigerator	<ul style="list-style-type: none"> • 330 Ltr. • Double Door • Frost Free • CFC Free • 4 star and above • Make: LG/Samsung/Whirlpool/Godrej • Standard accessories should be supplied as per manufacturer catalogue for the model supplied • Warranty :- Minimum 1 year warranty of Refrigeration and compressor 5 Year. • Color:- Three options to be given prior to supply 	01
4.	Washing Machine	<ul style="list-style-type: none"> • Capacity:- 8kg • Semi automatic • Loading Type:- Top Loading • Other features:- Auto restart, Buzzer, Should be supplied with all standard accessories as per manufacturer catalogue for the model supplied • Warranty:- Minimum 1 Years • 4 Star and above • Make: LG/Samsung/Whirlpool/Godrej 	01
5	Microwave Oven	<ul style="list-style-type: none"> • Capacity- 23 ltrs. 	01

Dating

		<ul style="list-style-type: none">• Interior:- Stainless steel• Standard accessories should be supplied as per manufacturer catalogue for the model supplied.• Warranty:- Minimum 1 year• Make: LG/Samsung/Bajaj/Godrej	
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ANNEXURE-1

OFFICE OF THE
PR. CHIEF COMMISSIONER OF INCOME TAX (CCA) DELHI,
CENTRAL REVENUE BUILDING, I. P. ESTATE, NEW DELHI.

Technical Bid for supply and installation of various appliances:-

1.	Name of the concern	
2.	Complete Address of the concern (with registration No., Telephone No. , Fax & E-mail)	
3.	Names and addresses of the Partners/Directors/Proprietor with mobile no. (in case of firm/company/Proprietorship)	
4.	Contact person (s) (with mobile number)	
5.	Bank Account details:-	
6.	Permanent Account Number (attach copy)	
7.	GSTIN(attach copy)	
8.	Proof of having turnover more than 50 lakhs in last two years (balance sheet and income tax return duly certified by a Chartered Accountant).	
9.	Proof of having original equipment manufacturer/ dealers/supplier of required items.	
10.	Undertaking that the firm/agency agrees with terms and conditions of the tender document.	
11.	Undertaking that the firm/agency is not declared Blacklisted or Penalised by any govt authority.	
12.	Details of Earnest Money Deposit DD No. Amount : Drawn on :	

DECLARATION:-

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge and belief. I further certify that I shall abide by all the existing rules and regulations in this regard. In case any deviation/discrepancy is found in the above statement at any stage, the contract will be terminated immediately and the concern will be blacklisted.

(Signature of authorized Signatory with date)

ANNEXURE-2

OFFICE OF THE
PR. CHIEF COMMISSIONER OF INCOME TAX (CCA) DELHI,
CENTRAL REVENUE BUILDING, I. P. ESTATE, NEW DELHI.

Performa for Financial Bid

S.No	Description	Units	Price per unit	Amount inclusive of all charges and taxes (in Rs.)
<u>1.</u>	55 inch LED Television	1		
<u>2.</u>	32 inch LED Television	8		
<u>3.</u>	Refrigerator	1		
<u>4.</u>	Washing Machine	1		
<u>5.</u>	Microwave Oven	1		
Total				

(Signature of authorized Signatory with Seal)