

DIRECTORATE OF INCOME-TAX (PR, P&P)

(Printing & Publications Wing)

2nd Floor, Hans Bhawan, B.S.Z. Marg, New Delhi

F.No. P-11-7 (1) | P&P | Book Store | Various | 17-18 Dated – 11.09.2017

NOTICE INVITING QUOTATIONS

Sealed quotations are invited for the disposal/Sale of old Steel/Wooden Racks and old books/publications stored in the book store at ground floor, back side parking of CR Building, IP Estate, Delhi-110002 on the terms and conditions mentioned below. Companies / Firms / Individuals interested to buy the aforesaid items are required to submit their quotations in the enclosed proforma, addressed to The Addl. Director of Income Tax (P&P), Room No. 201, 2nd Floor, Hans Bhawan, B.S.Z. Marg, New Delhi either in person or by post latest by 12.30 p.m. of 26.09.2017. The quotations received will be opened by the Tender Committee at 4.00 p.m. on 26.09.2017. These items can be in

spected from 11.00 AM to 04.00 PM on working days till 25.09.2017 at the address cited above. Department reserves the right to cancel or postpone the tender or reject any bid without assigning any reason.

2. Interested bidders may submit their bids, along with Earnest Money Deposit of Rs. 500/- (Rupees Five Hundred only) by way of Demand Draft drawn in favour of the Z.A.O. CBDT, New Delhi.

Terms & Conditions

- (i) The successful bidder will be required to deposit the balance bid amount after deducting earnest money of Rs.500/- latest by 12.00 (Noon) on 28.09.2017 by way of Demand Draft drawn in favour of 'Z.A.O., CBDT' New Delhi.
- (ii) The delivery of the sold items will be given only after the successful bidder submits documentary evidence in support of residential address (Aadhaar Card / Voter Identity Card in case of Individual & Registration Certificates in case of firms, etc.).
- (iii) The sold items / material have to be removed by the successful bidder immediately at his own expenses.
- (iv) The Books and printed material have to be torn in pieces before removing from the store at his own expenses.**
- (v) The successful bidder shall not be allowed to withdraw his bid, failing which his earnest money will be forfeited.
- (vi) No request for inspection after submission of tender will be accepted.
- (vii) The entire set of documents should be submitted and no portion should be deleted / detached from the Tender documents.
- (viii) The highest bid once accepted is not transferable to anyone.
- (ix) The scheduled day for opening of the sealed tenders, if declared to be holiday due to any unforeseen reason, the same will be opened on the next immediate working day at 3 PM.
- (x) The highest consolidated bid amount will be accepted.
- (xi) The Tender Committee reserves the right to accept or reject any / all of the quotations without assigning any reason.

Signature of the tenderer: _____

Sd/-
(Habil Minj)
AAD (P&P), Delhi

Financial Bid

1. Name of tendering Service Provider :
2. Details of Earnest Money :
3. PAN / TAN :
4. Detail of item offered for sale:

S.No.	Items	Quantity	Rate Quoted (Rs.)
1	Steel Racks	7	
2	Wooden Racks	2	
3	Old Books & loose papers etc.	About 300 – 400 Kg.	
		Total	

Name & Signature of authorized person

Date

Place