



सत्यमेव जयते

भारत सरकार :वित्त मंत्रालय :राजस्व विभाग  
GOVERNMENT OF INDIA: MINISTRY OF FINANCE: DEPARTMENT OF REVENUE  
संयुक्त आयकर आयुक्त कार्यालय :रेंज अगरतला  
OFFICE OF THE JOINT COMMISSIONER OF INCOME TAX, RANGE – AGARTALA  
आयकरभवन, मंत्रीबारी रोड, नेताजी चौमुहानि  
AAYAKAR BHAWAN, MANTRIBARI ROAD, NETAJI CHOWMUHANI  
अगरतला - 799001, त्रिपुरा: AGARTALA – 799001, TRIPURA  
Tele-Fax: 0381 – 2313494/ 2383290  
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F.No.Admn-13/JCIT/AGT/2018-19/\_ 1569

दिनांक/Dated: 03-08-18

## Tender Notice

Office of the Joint Commissioner of Income Tax Range - Agartala invites quotation in sealed covers from reputed suppliers to procure of Energy Efficient Inverter Split Air Conditioners along with standard accessories and additional accessories. The specifications are as under:

Description of Item	Specifications Required	No. required
Supply & Installation of Energy Efficient Inverter Split Air Conditioner Machines along with standard accessories.	Super Efficient Split Air Conditioner of 1.5T capacity with ISEER 5.2 or above.	52 (Fifty-two)
Additional Accessories	As per the standard accessories	As per requirement

Reputed dealers/Vendors/suppliers having all necessary registration/permissions for procurement of the Air Conditioners should furnish their quotations latest by 28/08/2018 during the office hour on or before 03:00 P.M. in the office of the Jt. Commissioner of Income-Tax, Agartala, Aayakar Bhawan, Mantribari Road, Netaji Chowmuhani, Agartala, Tripura (W).

### Terms & Conditions:-

1. Bidders will supply, deliver and install the materials in requisite number at the office of the Joint Commissioner of Income Tax Range – Agartala and should be authorised suppliers/service provider of the quoted items/work and should submit the relevant documents certificates.
2. Bidders should have experience of supplying such items and will have to furnish details of previous suppliers. Bidders shall provide all relevant records required i.e. Income tax return certificate, PAN, GST registration certificate & others.
3. The Bidder should quote and specifically mention the price of the Air Conditioner, any levy of taxes, charges for installation, warranty period separately.
4. Each bidder should submit sealed quotation [in two separate part i.e Technical (part-I) and Financial (part – II)] in separate sealed envelope.

5. Tax Clearance/Tax Registration Certificate: The Quotation Firms must attach a self attested photocopy of PAN Card & latest Income Tax Return (ITR). Sales Tax/GST Clearance Certificate or TIN no. Service Tax and proof of filing latest return along with the Pre-qualification bid. **Failure to submit the same shall render the tender invalid automatically.** The Govt. of India/State Government Undertakings is exempted from submitting the Tax Clearance/Registration Certificates.
6. The Income Tax Department reserves the right to pre-pone/postpone/cancel the bid, the bidder will have to abide with the decision.
7. Payment shall be made after the supply and submission of bills which be subject to satisfactory supply and installation.
8. No preference will be given to any bidder or class of bidders, either for the price or other terms and conditions.
9. The competent authority does not bind itself to accept the other tenderer and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
10. Tenders received beyond the said date and time would not be considered.
11. The parties interested in Tender opening process may remain present when the Tenders received would be opened by the Purchase Committee.
12. The Sealed quotations will be opened on 28/08/2018 at 4.00 P.M at in chamber of JCIT Range – Agartala, Aayakar Bhawan, Mantribari Road, Netaji Chowmuhani, Agartala, Tripura (W).



**(शुभांशु मित्रा / Subhransu Mitra),**  
**संयुक्त आयकर आयुक्त/ Joint Commissioner of Income Tax,**  
**रेंज - अगरतला, अगरतला / Range - Agartala,**  
**अगरतला / Agartala.**

Copy to:-

1. Web Master, Income Tax Department for uploading the document on the website “incometaxindia.gov.in”.
2. Notice Board of Joint Commissioner of Income Tax, Range - Agartala, Aayakar Bhawan, Mantribari Road, Netaji Chowmuhani, Agartala – 799001.



**(शुभांशु मित्रा / Subhransu Mitra),**  
**संयुक्त आयकर आयुक्त/ Joint Commissioner of Income Tax,**  
**रेंज - अगरतला, अगरतला/ Range - Agartala,**  
**अगरतला / Agartala.**

PRO FORMA-A  
(TECHNICAL BID)

To  
The Joint Commissioner of Income Tax,  
Range- Agartala, Tripura

Sir,

Sub:- Submission of bids for tender for purchasing of Energy Efficient Inverter  
Split Air conditioner & accessories.

Ref:- Your Notice inviting tender dated

With reference to above I submit my bid for the above work. I am enclosing the following papers in support of my eligibility:

Sl No.	Particulars	To be filled by the tenderer
1.	Name of the Agency	
2.	Date of establishment of the agency	
3.	Detail office address of the Agency with office Telephone Number, Fax number and Mobile Number and name of the contact person	
4.	Whether the firm is registered under Company Act. Partnership or proprietorship	
5.	PAN/TAN Number	
6.	Sales Tax/GST Registration Number	
7.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India.	
8.	Experience in dealing with Govt. Departments attach copies of supply orders placed on the agency.	

2. I agree to the terms and conditions mentioned in the Notice inviting tender and as evidence of that I am enclosing a copy of that signed by me in all pages. Financial bid is enclosed.

Yours Sincerely,

Place:

Date:

(Signature of the Bidder)  
Official Seal

PRO FORMA-B  
(FINANCIAL BID)

To  
The Joint Commissioner of Income Tax,  
Range- Agartala, Tripura

Sir,

Sub:- Submission of bids for tender for purchasing of Energy Efficient Inverter  
Split Air conditioner & accessories.  
Ref:- Your Notice inviting tender dated

Quotation for purchase of Energy Efficient Inverter Split Air conditioner along with  
standard accessories and additional accessories :

Sl. No.	Name of Item	Feature & Specification	Brand	Quantity	Rate per unit (including GST)	Total Amount (in Rs)
01.	Supply & Installation of Efficient Inverter Split Air conditioner of 1.5T capacity with ISEER 5.2 or above along with standard accessories.			52Nos.		
02	Additional Accessories	Per item, per unit rates.				

I/we agree to supply the above mentioned items in accordance with Technical specification for a total contract price of Rs. \_\_\_\_\_ (In words Rupees \_\_\_\_\_) including Taxes, Transportation etc. Within seven days of the issue of supply order.

We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.

We also agree and abide with the terms and conditions stipulated in the bid documents.

Yours Sincerely,

(Signature of Bidder with seal)

Name:

Address:

Contact No:

Date: