



प्रधान आयकर आयुक्त - 20 का कार्यालय, कोलकाता
OFFICE OF THE PRINCIPAL COMMISSIONER OF INCOME TAX -20, KOLKATA,
बम्बूविल्ला, ८तमतल, १६९, ए .जे .सी .बोसरोड, कोलकाता-७०००१४,
Bamboo Villa, 8th Floor, 169, A.J.C. Bose Road, Kolkata-700 014

F.No. Pr. CIT-20/Computer Purchase/ 2016-17/ **3072**

दिनांक /Dated: 09/11/2016

TENDER NOTICE

For and on behalf of the President of India, sealed tenders are invited by the Pr. Commissioner of Income Tax-20, Kolkata from reputed Manufacturers/Authorised Dealers for supply of **08** (Eight) numbers of HP Desktop Computers along with monitors as per specification in respect of the Desktop Computers mentioned below :

- | | | |
|----|--|---|
| 1. | Processor | Intel PDC G3250 |
| 2. | Ram | 4 GB DDR3 |
| 3. | Hard Disk | 500 GB |
| 4. | Operating System | WIN 8, 1Pro. Downgrade to Win7.,Pro 64. |
| 5. | Monitor | 47 cm. (18.5 inch) along with other set |
| 6. | DVD Writer | |
| 7. | Other configuration as per latest standard | |

HP Desktop Computer manufactured by companies having own service Centers at Kolkata. The quality of the product should match with the same as mentioned in the latest Rate Contract of Directorate General of Supplies & Disposals. The rate should be quoted compositely including service charges, taxes, transportation and installation charges. The quotation must reach the office of the undersigned in a closed & sealed cover on or before at **18-11-2016 17.00 P.M.** and Sealed Tender will be open at **12.00 Noon on 21-11-2016.** All the aforesaid materials should be supplied within **07** (Seven) days from the date of receipt of the offer letter/work order.

The department reserve the right to add new terms and condition and to modify/rectify the existing terms & conditions of the tender notice at any time . The department also reserve the right to cancel the tender process without giving any reasons.



Contd.....P.....2....

Terms and Conditions:

1. Tender shall be submitted in two parts in the specified formats:
 - (a) Technical bid (Annexure A)
 - (b) Financial bid (Annexure B)
2. Each page of the technical bid containing specification and financial bid shall be signed and stamped by the bidder or its authorized signatory.




[मिठुन सिकदार / Mithun Sikdar]
आयकर आधीकारी, मुख्या-20, कोल
ITO, Hqrs., 20, Kolkata.
FOR PR. COMMISSIONER
मिठुन सिकदार
MITHUN SIKDAR
आयकर अधिकारी, सदर-20, कोलकाता
Income Tax Officer, Hqrs.-20, Kolkata

ANNEXURE-A

TECHNICAL BID DOCUMENT

1. Name of the Party
2. Address (With Tel No. & Fax No.)
3. Contact person{s} with Designation (With Mobile No. & Email ID)
4. Details of VAT Registration alongwith evidence
5. PAN and furnished copy of acknowledgement and details of latest I.T. return which filed by you.

DECLARATION:

I hereby declare that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorized Signatory with date)

ANNEXURE-B

FINANCIAL BID DOCUMENT

1. Name of the Party
2. Address (With Tel No. & Fax No.)
3. Contact person{s} with Designation (With Mobile No. & Email ID)
4. Rates (Both in words and figures)

| Sl. No. | Brand | Configuration | Model No. | Unit Price (Inclusive of Taxes) | Remarks if any |
|---------|-------|---------------|-----------|---------------------------------|----------------|
| | | | | | |

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