

**NAME OF WORK** : **FACILITIES MANAGEMENT SERVICES COVERING SECURITY, HOUSE KEEPING & HORTICULTURE WORKS FOR AYAKAR BHAWAN AT VAISHALI, GHAZIABAD (U.P).**

**BIDDING DOC. NO.** : **1040/T-39/10-11/AKM/01**

**COMMERCIAL ADDENDUM NO. 2**

The terms, conditions, specifications and stipulations of the Bidding document, shall stand modified to the extent of Technical & Commercial Addendum No. 1 & commercial Addendum no. 2, shall to the extent indicated herein below and subject to these modifications, all other terms, conditions, specifications and stipulations of the Bidding document shall remain unchanged.

Sl. No.	Bidding Document Reference		Subject	Addition/Deletion/Modification/Confirmation
	Page No.	Clause No.		
	<b>COMMERCIAL</b>			
1.	Technical & Commercial Addendum No.1	1 to 4 of SOR	Revised schedule of Rates / Quantities	<p>The exiting Part – II Revised schedule of Rates / Quantities (price part) attached along with Technical &amp; Commercial Addendum No. 1 is deleted &amp; replaced with the new schedule of rates / quantities (price bid) Revision – 2, pages 1 to 5 attached along with this Commercial Addendum No. 2.</p> <p>Bidder to quote their price in the schedule of Rates / Quantities (price bid) Revision – 2, pages 1 to 5 attached along with Commercial Addendum No. 2 only.</p>

We accept the above addition/modification/clarification in terms and conditions in totality without any condition and our bid is submitted based on the above terms and conditions.

# **DIRECTORATE OF INCOME TAX (SYSTEMS)**

**(BIDDING DOCUMENT NO. 1040/T-39/10-11/AKM/01)**

## **BIDDING DOCUMENT**

**FOR**

**FACILITIES MANAGEMENT SERVICES COVERING  
SECURITY, HOUSE KEEPING & HORTICULTURE  
WORKS FOR AYAKAR BHAWAN AT VAISHALI,  
GHAZIABAD (U.P)**

**PART-II: SCHEDULE OF RATES/ QUANTITIES  
(PRICE BID) Revision - 2**

**Prepared & Issued by:**

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इंडिया लिमिटेड**  **ENGINEERS  
INDIA LIMITED**  
(भारत सरकार का उपक्रम) (A Govt. of India Undertaking)

**NAME OF WORK : FACILITIES MANAGEMENT SERVICES COVERING SECURITY, HOUSE KEEPING & HORTICULTURE WORKS FOR AYAKAR BHAWAN AT VAISHALI, GHAZIABAD (U.P).**

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### **Bill of Quantity (Revision – 2)**

<b>Sl. No</b>	<b>Facility</b>	<b>Manpower Type</b>	<b>No. of Manpower</b>	<b>Work Schedule</b>	<b>Working Hours</b>	<b>Rate Rs./month / person</b>	<b>Total Rs./ Annum</b>
1	Housekeeping/ Data entry operation	1.1	Housekeeping Supervisor	1	1 <sup>st</sup> shift (0700 to 1600)	6 days a week	
			1	2 <sup>nd</sup> Shift (1400 to 2300)			
		1.2	House Boys	20	Day shift (0900 to 1800)		
		1.3	Data Entry Operator	30	Day shift (0900 to 1800)		
		1.4	Sweeper	20	Day shift (0700 to 1600)		

Sl. No	Facility	Manpower Type	No. of Manpower	Work Schedule	Working Hours	Rate Rs./month / person	Total Rs./ Annum
		1.5	Manager Facility Incharge	1	Day shift (0900 to 1800)		
2	Horticulture Services	2.1	Gardener	2	Day shift (0900-1800)	6 days a week	
3	Security Services	3.1	Security Supervisor	1	1 <sup>st</sup> shift (0700 to 1600)	7 days a week	
				1	2 <sup>nd</sup> Shift (1500 to 2400)		
		3.2	Guards	16	Day shift (0900-1800)	7 days a week	
		3.3	Guards	12	3 shifts a day (8 hr. shift)	7 days a week	
		3.4	Guards with Arm	6	3 shifts a day (8 hr. shift)	7 days a week	
4	Guest House Services	4.1	Guest House Keeping Supervisor	3	3 shift a day (I person x 3 shift)	7 days a week	
		4.2	House Boys	6	3 shift a day (2 person x 3 shift)	7 days a week	
		4.3	Cook	3	3 shift a day (I person x 3 shift)	7 days a week	
5	Reception Area Services	5.1	Receptionist	2	Day shift (0900-1800)	6 days a week	
6	Telephone Operation Services	6.1	Telephone Operator	2	Day shift (0900-1800)	6 days a week	

Sl. No	Facility		Manpower Type	No. of Manpower	Work Schedule	Working Hours	Rate Rs./month / person	Total Rs./Annum
7	Access control & Surveillance system	7.1	BSM/CCTV Operator	3	Day shift (0900-1800)	7 days a week		
	<b>Description</b>						<b>Rate Rs./ month</b>	<b>Total Rs./Annum</b>
8	Cost of cleaning materials, chemicals for cleaning floors, windows, furniture (wooden & steel) carpets, toilets etc., Pesticides & insecticides, Manure & Fertilizers for horticulture works etc. for pest control, fogging, beehive including providing service and application equipments required for performance of the Contract.							
	<b>TOTAL</b>							

Price for 1<sup>st</sup> Year Rs. ....

Price for 2<sup>nd</sup> Year (% increase on 1<sup>st</sup> Year Price .....)  
Amount Rs. ....

Price for 3<sup>rd</sup> Year (% increase on 2<sup>nd</sup> Year Price .....)  
Amount Rs. ....

Price for 4<sup>th</sup> Year (% increase on 3<sup>rd</sup> Year Price .....)  
Amount Rs. ....

Price for 5<sup>th</sup> Year (% increase on 4<sup>th</sup> Year Price .....)  
Amount Rs. ....

**GRAND TOTAL** \_\_\_\_\_  
**Rs.** \_\_\_\_\_

Note:

1. In case of calculation error, the rate Rs./month/person shall be considered the base rate for evaluation of the bid.
2. For evaluation five years cost shall be considered.
3. Evaluation shall be done based on the scheduled manpower given in the BOQ. However Owner may increase or decrease the manpower as per office requirement and payment will be made on the actual manpower utilized on agreed rates, terms & condition of the contract.
4. The quoted prices shall be inclusive of all taxes, duties, cess etc. such as excise duty, sales tax, custom duty, Value Added Tax, VAT on works contract/ works contract tax, octroi, entry tax, etc. **except service tax**. Applicable service tax shall be paid in first running bill & subsequent running bills shall be entertained only after producing proof of payment of service tax to the concerned authority for previous month already paid to the contractor.
5. Minimum wages would be calculated as per central Govt. minimum wages.