



DIRECTORATE GENERAL OF INCOME TAX(VIGILANCE)

1st Floor, Dyal Singh Public Library Building,
1, Deen Dayal Upadhyay Marg
New Delhi-110002
Telephone No. 23232659

F.No. DGIT (Vig.)/PV/2010-11/VAP

Date : 20.10.2011

To,
All the CCsIT(CCA)

Madam/Sir,

Sub : Observance of Vigilance Awareness Week as “Grievance Redressal Week” - Reg.

Ref : DO letter even number of DGIT (Vig.) dated 28.09.2011.

Please refer to CVC Circular No. 09/07/11 dated 12.09.2011 and DO letter of DGIT (Vig) dated 28.09.2011 and accordingly the Department would be celebrating Vigilance Awareness Week from **31st October to 5th November, 2011** this year on theme of “Participative Vigilance”.

2. The CVC during its consultative meeting with the CBDT on 18.10.2011 has conveyed that the Vigilance Awareness Week 2011 should also be observed as “Grievance Redressal week”. Hence in addition to the various activities suggested in the earlier communication , the week long celebration should be combined with the whole hearted effort to redress pending grievances of the tax payers in the areas like Rectifications , Appeal effects , issuance of Refunds , Requests for PAN Migrations etc .

3. Special arrangements be made to facilitate the tax payers and adequate publicity should also be given so that maximum grievances get redressed during the week.

4. At the end of the week, a consolidated report on achievements be sent to this office in respect of all the CCsIT in your region in the following format :

S.N.	Item	Pendency as on 30.10.2011	Disposal during the Week
1.	Rectification Applications		
2.	Appeal Effects		
3.	Refunds related Grievances		
4.	PAN Migration related matters		
5.	Any other type of Grievance		

1. This information be sent along with a consolidated report about the manner in which the Vigilance Awareness Week was observed along with photographs, CDs etc. It is proposed to compile the reports in form of souvenir for submission to the CVC. It is therefore requested to send the report and also to mail the same on email id **adarsh.modi@ymail.com** to facilitate the compilation latest by **15.11.2011**.

This issues with the prior approval of the DGIT(Vig) & CVO , CBDT , New Delhi.

Yours Sincerely

Sd-

(Adarsh Kumar Modi)

Addl.DIT (Preventive vigilance)

- Copy to :** (i) The DsIT (Vigilance) North/East/South/ West, zones for information and coordination.
(ii)The Web Manager, irsofficersonline.gov.in with request to display the same on website.
(iii) The DIT(S) IV with request to display on the web site incomtaxindia.gov.in

Sd-

Addl.DIT (Preventive vigilance)